



# TURING

# SCHEME

The UK's global programme  
to study and work abroad

## The Turing Scheme Application Guide

Version 2 | February 2022

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## Introduction

This guide has been produced to help organisations register and plan their applications for the academic year 2022 to 2023 and is applicable for all three sectors eligible to take part in the Turing Scheme: Higher Education (HE); Further Education (FE) & Vocational Education and Training (VET); and Schools.

From 28 February 2022, you are invited to register your interest in applying for funds at [www.turing-scheme.org.uk](http://www.turing-scheme.org.uk) and:

- Register to apply for funding
- Start planning your organisation's application.

To help you to start planning your organisations application you should read this guide in conjunction with the Turing Scheme [Programme Guide](#) as this provides essential information for organisations considering applying for Turing Scheme funding For example, eligibility criteria and qualitative assessment criteria, assessment procedures and formal requirements.

This guide has four key sections.

- [Before you apply](#) – check your organisation's eligibility
- [Register your account](#) – complete the online registration process
- [Preparing your application](#) – outlines all the key information you need to start preparing your application
- [Completing the online application form](#) – the content of this section will be updated prior to the application form going live on 31 March 2022 and will provide a step-by-step guide on how to complete the online application form. If you have completed the 'register your account' process, we will email you when you the online application portal is live.

The application portal will launch on 31 March 2022. You can then input your application using the online system ahead of the application deadline for your sector:

Sector	Application deadline (as of publication date)
Higher Education	4:00pm Friday 29 April 2022
Further Education and Vocational Education and Training	4:00pm Friday 29 April 2022
Schools	4:00pm Friday 29 April 2022

## Before you apply

### Check your eligibility

Each sector has number of eligibility criteria that you should consider before starting your application.

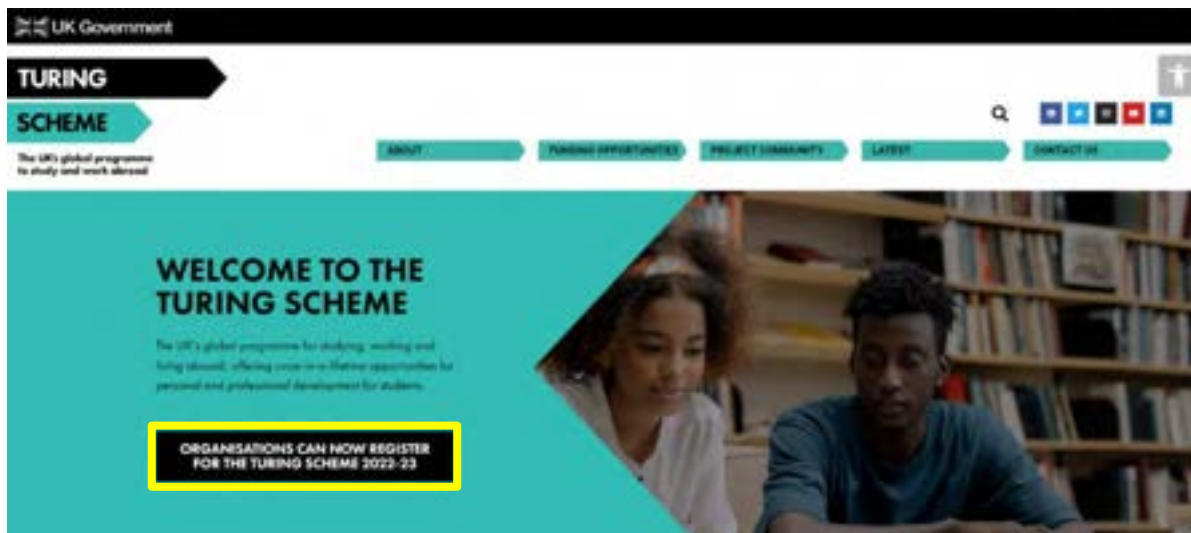
Please ensure that you have read the following sections of the [Programme Guide](#) to assess whether your project is eligible:

- Eligible sending organisations
- Eligible receiving organisations
- Eligible participants
- Mobility types
- Minimum and maximum durations

Students, learners, and pupils are not able to apply directly for the Turing Scheme and should contact their university, school, college or vocational education and training provider to find out about Turing Scheme opportunities.

### Register your account

To apply for Turing Scheme funding, you must first register an account via the [Turing Scheme](#) website home page. A step-by-step guide on how to register is provided at [Annex A](#).



## Preparing your application

In preparation for the online application form going live on 31 March 2022, you are strongly encouraged to start preparing and planning your application. To do this you will need to prepare:

- your [project summary](#)
- your answers to the eleven [qualitatively assessed questions](#)
- your [mobilities](#), including mobility types, destinations, durations, and number of learners.

As part of the application process, you will be required to complete and upload the Financial Management and Governance Declaration, signed by your Chief Finance Officer, or someone with appropriate delegated authority. This document provides a due diligence check of your financial governance, internal controls, and risk management processes in place in preparation for managing Turing Scheme funding. You must have all appropriate provisions in place prior to any funded activity commencing. A copy of the Financial Management and Governance declaration can be found at Annex E of the [Programme Guide](#) and the declaration is to be uploaded as a part of the application process.

If you are not the education provider for your learners, but your expertise facilitates education mobilities, for example you are a 3<sup>rd</sup> party provider, you will be required to submit evidence of a partnership with at least one college or school. This could be in the form of a letter of intent, signed by the education provider, outlining a commitment to work together to facilitate and deliver some (or all) of the Turing Scheme mobilities outlined in your application. You will be required to upload your evidence as a part of the application process.

If you are applying as a mobility consortium you will be required to provide details of the organisations involved in the consortium bid, for example, the organisation(s) name. You will also need to provide a summary for how the consortium co-ordinator is linked to the educational organisations involved in your project. There is a 500-word limit for this summary.

You may also wish to consider your internal approvals process needed prior to submitting your application. For example, you will need to provide the contact details of your legal representative who is authorised to enter into a legally binding commitment on behalf of your organisation. Your named legal representative will be required to complete a declaration of honour stating they are authorised to represent your organisation. Please ensure that the legal representative's details are consistent throughout the application form. We strongly recommend that the person acting as the legal representative is different from your main point of contact.

### **Please note:**

- word counts are the maximum length permissible for written responses. Assessors will not penalise shorter responses if they cover all the key requirements. Punctuation does not count towards the word count
- we will only accept applications written in English. Applications submitted in any other language will be rejected.



## Project summary

You will be required to provide a summary of your project. The summary has a 500-word limit, and you should include information on all key elements of the project, including its context, objectives, participant profile, mobilities and the potential longer-term benefits for your learners and your organisation. You should also explain how you will choose your destination countries and partner organisations. The project summary will not be qualitatively assessed but you should ensure it is written in plain English, comprehensive and addresses all the key requirements.

**Please note** we may publish your case study on the Turing Scheme website or include in promotional materials.

## Qualitatively assessed questions

You will be required to provide answers to eleven questions, under four distinct headings.

Each question has a 500-word limit and further guidance on what to include in your written answer can be found in [Annex B](#).

Your answers to these questions will be qualitatively assessed and will form an important part of the assessment process.

	Qualitatively assessed questions	Scoring
Positive impact and value for money 30/100	What are the aims and objectives of your project and how do they link to your organisation's priorities?	10/100
	What kind of learning outcomes do you expect your learners to gain?	5/100
	How will your project further impact your learners?	5/100
	Describe how you will review placements for continuous improvement.	5/100
	How does your project deliver value for money and align with the wider government priorities?	5/100
Levelling up 30/100	How will you ensure your project's selection process is fair and offers equal access to overseas placements?	15/100
	How will you support your learners who are disadvantaged, from under-represented groups or those with additional educational needs?	15/100
International engagement 10/100	How will your project improve existing partnerships or encourage new relationships across the world?	10/100
	What are your partners' key responsibilities when delivering your project, including the individual activities they will work on?	10/100
Design of project plan 10/100	How will you manage the mobilities?	10/100
	How will you monitor performance against your plan during the project lifecycle?	10/100

Assessors will make a judgment on the extent to which your answers meet the defined criteria. Their judgment will be based solely on the information you provide, and the assessors will not assume or augment information that is not explicitly provided by you.

## Planning your mobilities

When planning your mobilities, you will need to identify the following:

- type of mobility. For example, a traineeship, a study mobility or to attend a skills competition
- the month and year that your anticipated mobilities are expected to start
- how many learners will take part, including number of learners from disadvantaged backgrounds or those with special education needs (SEN) and/or disabilities
- the duration of mobilities
- the planned destination. As destinations are grouped into three categories, Group 1 (high cost of living), Group 2 (medium cost of living), Group 3 (lower cost of living), please refer to the [Programme Guide](#) to see which group your destination comes under
- the distance between you, the sending organisation and destination organisation. Please use Google Maps to calculate the distance
- any additional costs your learners may be eligible for
- how far in advance [the anticipated point of expenditure] you require funding to be disbursed to you.

Where you are sending a collection of learners, who are undertaking the same type of mobility, in the same month, to the same destination these will be captured under one mobility group. Please see [Annex C](#) for an overview of the data fields you will need to input for each mobility group. The data inputted will not be scored, however, assessors may reduce your cost estimations where they are judged to be excessive or a reject a mobility group if it does not meet the eligibility criteria.

You will be required to provide a high-level summary of the mobility groups that are starting each month. The summary should outline the aims and objectives of the placement and what the learners will do.

If you are applying for funding for under the School or FE/ VET funding stream, you will be asked to confirm if there will be accompanying safeguarding staff. You will be required to enter the number of accompanying staff and a summary of what they will be doing.

Funding, calculated on a per learner basis will be automatically calculated based on the information you provide and will be summarised and visible to you as part of the Project Plan. For cost categories paid based on actual costs (e.g., exceptionally expensive travel), you will be required to provide a breakdown and justification for the costs you include your application.

**Please note:** The eligibility for grants vary between the different education sectors, so please ensure you familiarise yourself with grant rates in the [Programme Guide](#).

## Project plan



Your project plan will be automatically generated and will provide a schedule for your project based on the information you have provided. You will be able to review your project plan at the end of the application journey and it will summarise:

- key dates for your project
- start and end dates for mobilities
- payment dates for organisational support and mobility funding.

You will have the opportunity to review and confirm your answers before formally submitting your application.

**Please note** that applications may not be resubmitted - we will accept the first submission of an application only.

### **Further help and advice**

If you have a query that cannot be resolved by the published guidance or content on the website, you can get in touch with us by e-mail:

[Turing-scheme@capita.com](mailto:Turing-scheme@capita.com)

## Completing the online application form

### Before you start

To be able to complete the online application form you must have first registered an account via the [Turing Scheme](#) website home page. A step-by-step guide on how to register is provided at [Annex A](#).

Once you have registered you can access the application portal via the [Turing Scheme website](#).

### Using the form

The online application form supports the following browsers:

- Microsoft Edge
- Google Chrome
- Mozilla Firefox
- Chrome
- Safari

Please make note of the following technical points before you begin your application:

- The journey moves you through the form in order – you cannot move ahead. You must complete each section in turn.
- The application form can be saved at any time before completing or submitting by using the **'save and continue'** button. The **'Save and continue'** button is located at the bottom of each page.
  - **VERY IMPORTANT** - The exception is at the end of the 'mobility groups overview' page where there is a **'Mark as complete'** button. Once you have 'marked as complete' you will not be able to add or amend your mobility group information.
- The form will autosave as you navigate through the form i.e., if data is entered into one section and then you move to the next section, the previous section will be saved.
- **An application can only be submitted once. You cannot resubmit an application.**
- You can navigate through the form using the buttons at the top of the form or the left sidebar menu.
- The form will not work with your browser's 'forward' and 'back' buttons; you should only use the buttons on the application form.
- The form will function with the use of a mouse. Users can also move through the form using the tab keys.
- You can copy text into the form from other online and offline documents.
- The form will function with the use of a screen reader.
- Please ensure that you sign out of the application portal when it is not in use.

All applications must be submitted in English.

## Step-by-step guide

Sign into the application portal.

The screenshot shows the sign-in page of the Turing Scheme application portal. At the top, there is a black header with the UK Government logo and the text 'Turing Scheme' and 'Contact us Sign in'. Below the header, the 'TURING SCHEME' logo is displayed. The main content area is titled 'Sign in' and contains a form with two input fields: 'Email address' and 'Password'. Below the password field, there is a link for 'Forgot your password?'. A green 'Sign in' button is located at the bottom of the form. At the bottom of the page, there is a footer with the text 'Accounting statement' and 'Cookies' on the left, the OGL logo and 'Accounting statement' on the right, and the UK Government crest on the far right.

You will see the Dashboard. For a new application, you will see the following screen.

The screenshot shows the dashboard of the Turing Scheme application portal for a user named Jane Doe. At the top, there is a black header with the UK Government logo and the text 'Turing Scheme' and 'Dashboard Profile Contact us Sign out'. Below the header, the 'TURING SCHEME' logo is displayed. The main content area is titled 'Dashboard' and 'Welcome Jane Doe'. Below this, there is a section titled 'What you need to complete' with a white box containing the text 'Profile' and 'You need to complete your profile before you can apply for funding'. At the bottom of the page, there is a footer with the text 'Accounting statement' and 'Cookies' on the left, the OGL logo and 'Accounting statement' on the right, and the UK Government crest on the far right.

You will need to update your profile – Click on the **'complete your profile'** link. Your current profile details will be displayed.

The screenshot shows a web interface for the Turing Scheme. At the top, there is a dark header with the UK Government logo and the text 'Turing Scheme'. Below the header, there are navigation links: 'Dashboard', 'Profile', 'Contact us', and 'Sign out'. The main content area is titled 'TURING SCHEME' and 'Profile'. It is divided into two sections: 'Contact person details' and 'Organisation details'. Each section contains several form fields with their current values and status (e.g., 'This field is empty'). At the bottom of the 'Organisation details' section, there is a green button labeled 'Edit details'.

**UK Government** Turing Scheme  
Dashboard Profile Contact us Sign out

**TURING SCHEME**  
The largest programme to study and work abroad

### Profile

#### Contact person details

**Title (optional)**  
PS

**First name**  
Julia

**Last name**  
Avalanche

**Position in organisation**  
This field is empty

**Email address**  
julia.avalanche@gmail.com

**Password**  
[Change password](#)

**Telephone (incl. country code and area code)**  
This field is empty

#### Organisation details

**Organisation type**  
Local authority

**Organisation name**  
This field is empty

**Registration number**  
This field is empty

**Country or territory**  
This field is empty

**Region**  
This field is empty

**Registered office address line 1**  
This field is empty

**Registered office address line 2 (optional)**  
This field is empty

**Town or city**  
This field is empty

**Postcode**  
This field is empty

[Edit details](#)

Click on 'Edit details' – The full screen is not displayed.

UK Government
Turing Scheme

[Dashboard](#) [Profile](#) [Contact us](#) [Sign out](#)

**TURING**

**SCHEME**

The UK's global programme to help build digital talent

[← Back](#)

### Edit profile

**Contact person details**

Title (optional)

First name

Last name

Position in organisation

Email address

You'll receive the full application to [this email address](#) if you make a change.

Telephone (this country code, optional code)

**Organisation details**

Organisation type

Organisation name

Registration number

Country of territory

Region

Registered office address (post)

Registered office address (line 2) (optional)

Tax ID (VAT)

Postcode

[Save changes](#)

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Fill in details and then click on **'Save changes'** to retain and save the all updates made.

Your current profile details are displayed.

[Dashboard](#) [Profile](#) [Contact us](#) [Sign out](#)

**TURING**  
**SCHEME**  
The UK's global programme to study and work abroad

## Profile

### Contact person details

**Title (optional)**  
Mr

**First name**  
Julie

**Last name**  
Avalanche

**Position in organisation**  
Director

**Email address**  
Julie.Avalanche@email.com

**Password**  
[Change password](#)

**Telephone (incl. country code and area code)**  
+441234567890

### Organisation details

**Organisation type**  
Local authority

**Organisation name**  
Org Name

**Registration number**  
0987654

**Country or territory**  
Wales

**Region**  
South East Wales

**Registered office address line 1**  
202 South Wales Avenue

**Registered office address line 2 (optional)**  
Swansea

**Town or city**  
South Wales

**Postcode**  
SW11 9YZ

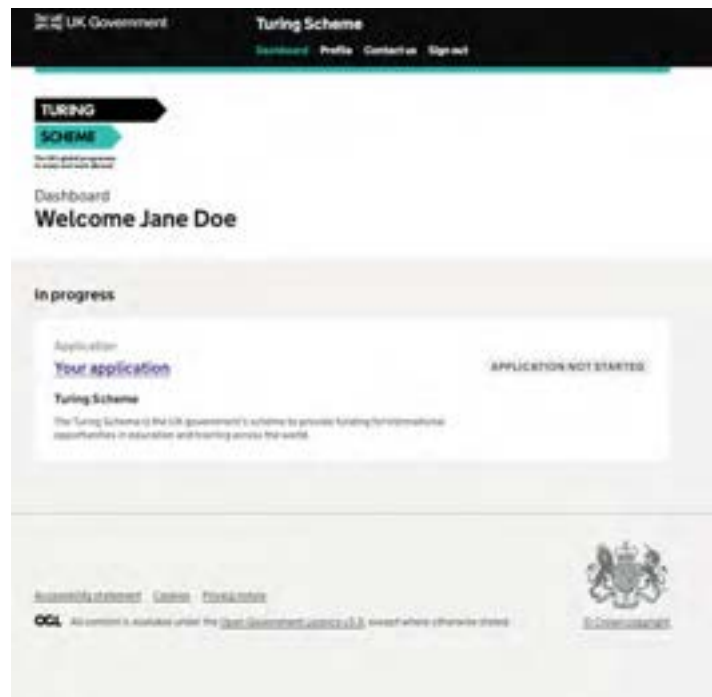
[Edit details](#)

Click on '**Dashboard**' (top of page) to return to the Application Dashboard.

You will see the Dashboard. For an application that has not yet been started, you will see the



following screen.



To start your application, click on the blue **'Your Application'**.

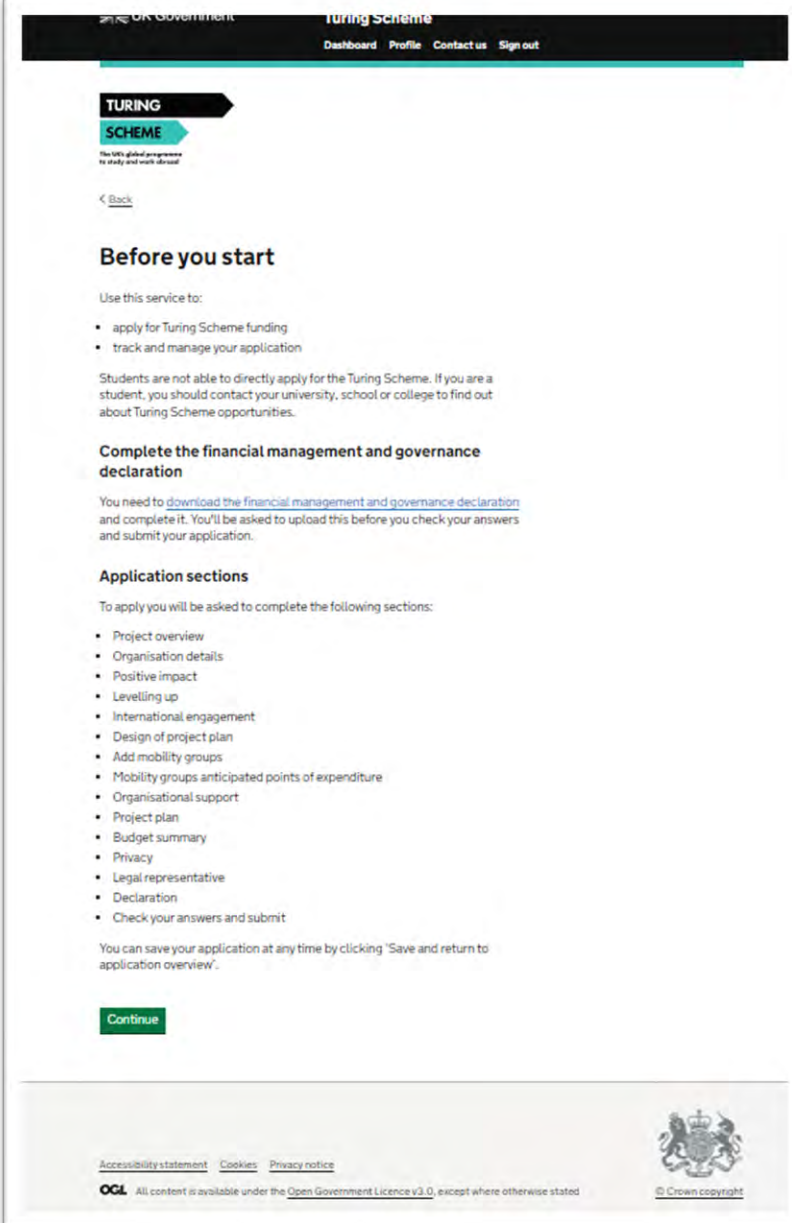
You will be taken to the Application overview screen, where you will see the status of each section of your application. As you work through each section and save, the status of each section will change to **'Completed'** on the Application overview screen.

You will be able to move to the next section once the preceding section is marked as completed.

To start, click on the blue **'Project overview'** link.



Please read the introduction to the application form called **‘Before you start’** before proceeding to the next stage. Your application ID will be visible on the dashboard - please make sure you keep a record of this.



The screenshot shows the Turing Scheme application dashboard. At the top, there is a navigation bar with the UK Government logo, the text 'Turing Scheme', and links for 'Dashboard', 'Profile', 'Contact us', and 'Sign out'. Below the navigation bar, there is a 'TURING SCHEME' logo with the tagline 'The UK's global programme to study and work abroad'. A '< Back' link is visible. The main heading is 'Before you start'. Below this, it says 'Use this service to:' followed by a list: 'apply for Turing Scheme funding' and 'track and manage your application'. A paragraph explains that students should contact their university, school, or college for opportunities. The next section is 'Complete the financial management and governance declaration', with a link to download the declaration. The 'Application sections' list includes: Project overview, Organisation details, Positive impact, Levelling up, International engagement, Design of project plan, Add mobility groups, Mobility groups anticipated points of expenditure, Organisational support, Project plan, Budget summary, Privacy, Legal representative, Declaration, and Check your answers and submit. A note says 'You can save your application at any time by clicking 'Save and return to application overview''. A green 'Continue' button is at the bottom. The footer contains links for 'Accessibility statement', 'Cookies', and 'Privacy notice', the OGL logo, and the Crown copyright logo.

UK Government **Turing Scheme**  
Dashboard Profile Contact us Sign out

**TURING SCHEME**  
The UK's global programme to study and work abroad

[< Back](#)

## Before you start

Use this service to:

- apply for Turing Scheme funding
- track and manage your application

Students are not able to directly apply for the Turing Scheme. If you are a student, you should contact your university, school or college to find out about Turing Scheme opportunities.

### Complete the financial management and governance declaration

You need to [download the financial management and governance declaration](#) and complete it. You'll be asked to upload this before you check your answers and submit your application.

### Application sections

To apply you will be asked to complete the following sections:


- Project overview
- Organisation details
- Positive impact
- Levelling up
- International engagement
- Design of project plan
- Add mobility groups
- Mobility groups anticipated points of expenditure
- Organisational support
- Project plan
- Budget summary
- Privacy
- Legal representative
- Declaration
- Check your answers and submit

You can save your application at any time by clicking 'Save and return to application overview'.

[Continue](#)

[Accessibility statement](#) [Cookies](#) [Privacy notice](#)

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Click on **‘Continue’**

## Project overview

In this section, you will choose the funding stream you want to apply for, give your project a name and provide a 500-word summary of your project.

### Which funding stream are you applying for?

Select the relevant sector:

- Schools
- Higher Education
- Further Education and Vocational Education and Training



The screenshot shows the 'TURING SCHEME' application form. The 'Which funding stream are you applying for?' section has three radio button options: 'Schools', 'Higher Education', and 'Further Education and Vocational Education and Training'. The 'Further Education and Vocational Education and Training' option is selected. Below the options is a green 'Save and Continue' button and a blue link 'Click and return to application overview'. The footer includes the UK Government logo and the text 'Department for International Trade, Directorate for International Trade and Investment, 11th Floor, 1 Whitehall Court, London SW1A 2HQ, United Kingdom'.

Click **'Save and Continue'**.

### Name your project

Give your project a name, then click **'Save and continue'**. You can also **'Save and return to the application overview'**.



The screenshot shows the 'TURING SCHEME' application form. The 'Name your project' section has a text input field for the project name. Below the input field is a green 'Save and Continue' button and a blue link 'Click and return to application overview'. The footer includes the UK Government logo and the text 'Department for International Trade, Directorate for International Trade and Investment, 11th Floor, 1 Whitehall Court, London SW1A 2HQ, United Kingdom'.

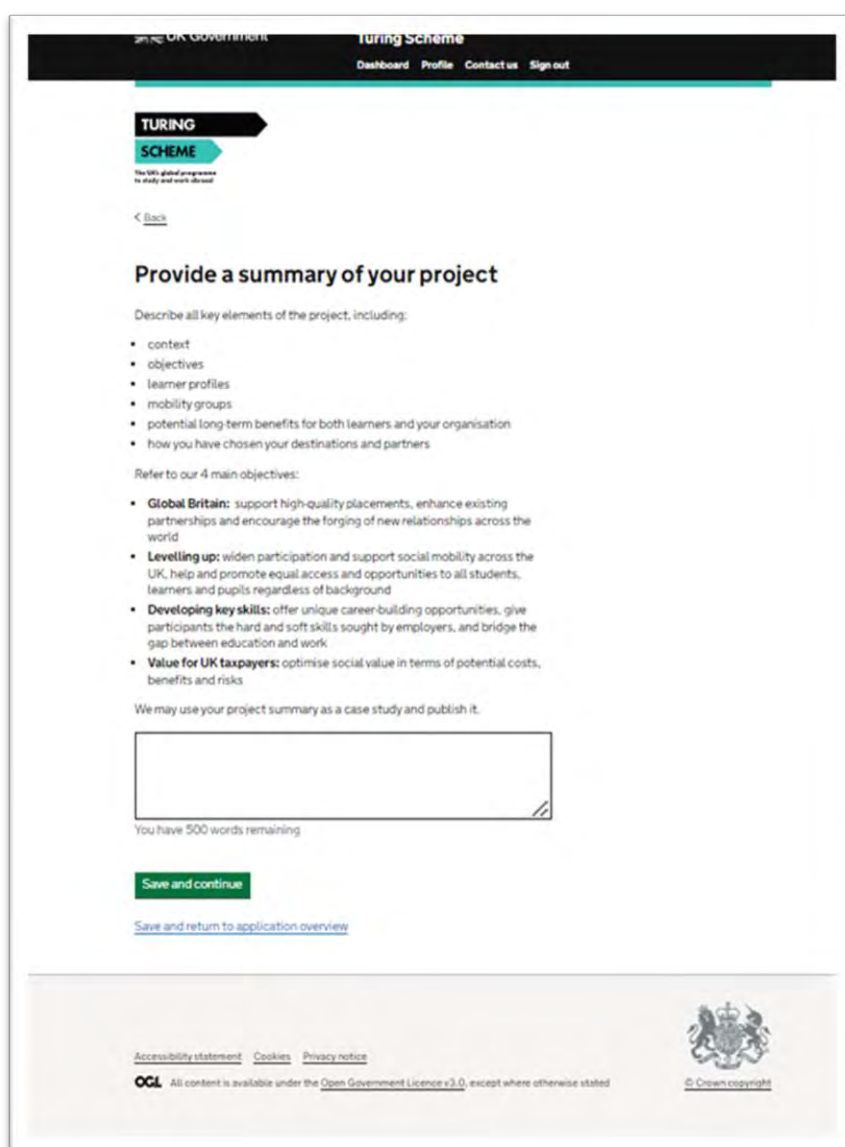
Please ensure the name is relevant to your project's mobilities or organisation. This will not be assessed.

## Project summary

Please provide a clear summary of your project. Include information on all key elements of the project, including its context, objectives, learner profiles, mobility groups and, the potential long-term benefits for your learners and your organisation. You should also explain how you will choose your destination countries and partnership organisations. There is a 500-word limit for your summary.

Project summaries should be written in plain English and maybe published as a case study.

Once you have provided a summary of your project, click **‘Save and continue’**. You can also **‘Save and return to the application overview’**.



The screenshot shows a web interface for the Turing Scheme. At the top, there is a navigation bar with 'UK Government' and 'Turing Scheme' logos, and links for 'Dashboard', 'Profile', 'Contact us', and 'Sign out'. Below this is a breadcrumb trail for 'TURING SCHEME' with a sub-tagline 'The UK's global programme to study and work abroad'. A '< Back' link is visible. The main heading is 'Provide a summary of your project'. The instructions state: 'Describe all key elements of the project, including:'. A bulleted list follows: context, objectives, learner profiles, mobility groups, potential long-term benefits for both learners and your organisation, and how you have chosen your destinations and partners. Below this, it says 'Refer to our 4 main objectives:'. A second bulleted list details: 'Global Britain' (support high-quality placements, enhance existing partnerships and encourage the forging of new relationships across the world), 'Leveling up' (widen participation and support social mobility across the UK, help and promote equal access and opportunities to all students, learners and pupils regardless of background), 'Developing key skills' (offer unique career-building opportunities, give participants the hard and soft skills sought by employers, and bridge the gap between education and work), and 'Value for UK taxpayers' (optimise social value in terms of potential costs, benefits and risks). A note states: 'We may use your project summary as a case study and publish it.' Below this is a large text input field. Underneath the field, it says 'You have 500 words remaining'. At the bottom of the form area, there is a green 'Save and continue' button and a blue link 'Save and return to application overview'. The footer contains links for 'Accessibility statement', 'Cookies', and 'Privacy notice', the OGL logo with the text 'All content is available under the Open Government Licence v3.0, except where otherwise stated', and the Royal Coat of Arms with the text '© Crown copyright'.

## Organisation details

This section is only relevant to FE/VET and Schools sector. If you have applied under the HE funding stream, then you will continue directly to the [qualitatively assessed questions](#) section of the application form.

In this section, you will provide further detail on your organisation, whether you are applying on behalf of a mobility consortium, details of any partner organisations and the functionality to upload evidence of partnership if you are not the education provider for your learners.

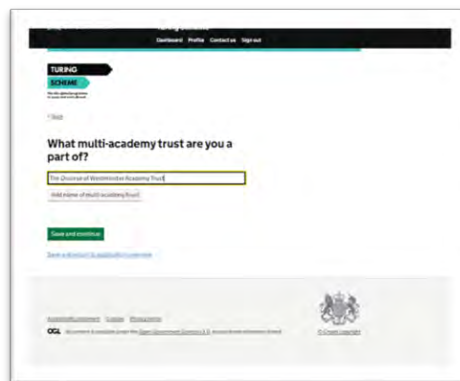
### Are you part of a multi-academy trust?

You will be asked if you are part of a multi academy trust. Choose **'Yes'** or **'No'**. If you answer **'No'**, you will progress to the next question.



The screenshot shows a web form titled 'TUKANO' with a progress indicator. The question is 'Are you part of a multi-academy trust?'. There are two radio buttons: 'Yes' (selected) and 'No'. Below the buttons is a green 'Save and continue' button and a blue link 'Save and return to application overview'. The footer includes the OGC logo and the text 'OCG - Government & schools together to open up opportunities for all young people in England'.

If you answer **'Yes'**, you must name the multi-academy trusts by clicking on **'Add name of multi-academy trust'**.



The screenshot shows the same web form as above, but the question is 'What multi-academy trust are you a part of?'. A text input field contains 'The College of Westchester Academy Trust'. Below the field is a blue link 'Add name of multi-academy trust?'. There is a green 'Save and continue' button and a blue link 'Save and return to application overview'. The footer is the same as the previous screenshot.

Once you have added the information press **'Save and continue'**. You can also **'Save and return to the application overview'**.

## Are you applying on behalf of a mobility consortium?

For more guidance on mobility consortia, please check the eligibility criteria of the [Programme Guide](#).

The screenshot shows the Turing Scheme application interface. At the top, there is a navigation bar with 'Dashboard', 'Profile', 'Contact us', and 'Sign out'. Below this, the 'TURING SCHEME' logo is displayed. The main heading is 'Are you applying on behalf of a mobility consortium?'. A sub-heading explains: 'A mobility consortium can include organisations that provide administrative support to other members of the consortium.' There are two radio button options: 'Yes' and 'No'. Below the options is a green 'Save and continue' button and a blue link 'Save and return to application overview'. At the bottom, there is a footer with 'Accessibility statement', 'Contact', 'Privacy notice', and the OCL logo with the text 'All content is available under the Open Government Licence v3.0, except where otherwise stated' and the '© Crown Copyright' logo.

Choose **'Yes'** or **'No'**. If you answer **'No'**, you will move to the next section.

If you answer **'Yes'**, please explain how the consortium co-ordinator is linked to the educational organisations involved in your project. You have a 500-word limit for this question and your

The screenshot shows the Turing Scheme application interface for the next question. The heading is 'Explain how the consortium co-ordinator is linked to the educational organisations involved in your project'. A sub-heading says 'Include the names of the consortium members.' Below this is a large text input field. A small text below the field indicates 'You have 500 words remaining'. There is a green 'Save and continue' button and a blue link 'Save and return to application overview'. The footer is identical to the previous screenshot, including 'Accessibility statement', 'Contact', 'Privacy notice', the OCL logo, and '© Crown Copyright'.

response will not be assessed.

Once you have added the information press **'Save and continue'**. You can also **'Save and return to the application overview'**.



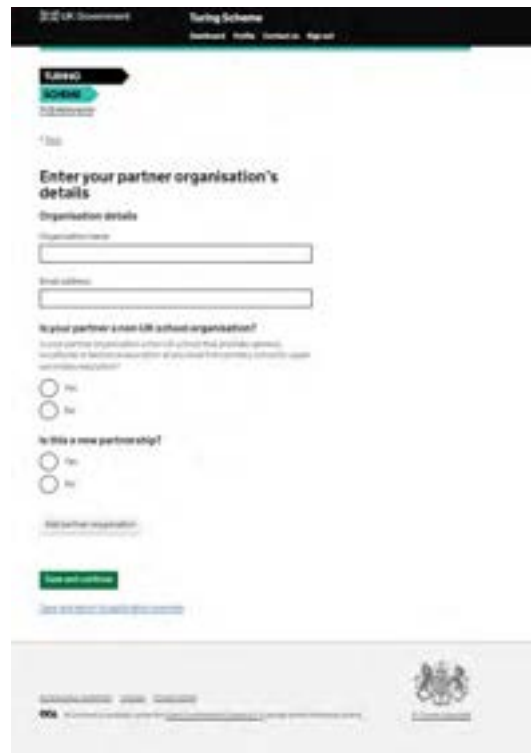
## Are there any partner organisations involved in your project?

A partner organisation is an organisation you are visiting as part of the mobility group placement. Please choose **'Yes'** or **'No'**. If you choose **'No'** you will continue to the next section.



The screenshot shows the Turing Scheme application interface. At the top, it says 'UK Government Turing Scheme' with navigation links for 'Home', 'Help', 'Contact us', and 'Sign out'. Below this is a progress bar with 'Tutor(s)' and 'Scheme' highlighted. The main heading is 'Are there any partner organisations involved in your project?'. A sub-heading explains: 'A partner organisation is an organisation you are visiting as part of the mobility group placement. The funding will be allocated to the partner(s)'. There are two radio buttons: 'Yes' (selected) and 'No'. A green 'Save and continue' button is at the bottom, with a link 'Go and return to your application' below it. The footer includes 'UK Government' and the Royal Coat of Arms.

If you choose **'Yes'**, please add details of your partner organisation(s). If you need to add more than one, click on **'Add partner organisation'**.



The screenshot shows the 'Enter your partner organisation's details' section of the Turing Scheme application. It includes a heading 'Enter your partner organisation's details' and a sub-heading 'Organisation details'. There are two input fields: 'Organisation name' and 'Email address'. Below these are two questions with radio buttons: 'Is your partner a non-UK school organisation?' and 'Is this a new partnership?'. A green 'Save and continue' button is at the bottom, with a link 'Go and return to your application' below it. The footer includes 'UK Government' and the Royal Coat of Arms.

## Upload evidence of partnerships

UK Government Turing Scheme  
Dashboard Profile Contact Us Sign out

TURING SCHEME  
Multi-destination international mobility

Home

### Upload your evidence of partnerships


If you are not the education provider for your learners, then you will need to submit evidence of a partnership with at least one college or school. For example a letter of intent.

You can upload PDF, JPEG and PNG file types up to a maximum file size of 5MB.

No file chosen

[Save and return to application overview](#)

[Accessibility statement](#) [Cookies](#) [Privacy policy](#)

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If you are not the education provider for your learners, but your expertise facilitates education mobilities, for example, you are a 3<sup>rd</sup> party provider, you will be required to submit evidence of a partnership with at least one college or school. This could be in the form of a letter of intent, signed by the education provider, outlining a commitment to work together to facilitate and deliver some (or all) of the Turing Scheme mobilities outlined in your application.

Click on '**Choose file**', browse to the file's location and click on '**upload or open**' depending on your operating system. You can upload PDF, JPEG and PNG file types up to a maximum file size of 5MB. Your evidence will display when uploaded. Click '**Save and continue**' to move to the next section. You can also '**Save and return to the application overview**'.

UK Government Turing Scheme  
Dashboard Profile Contact Us Sign out

TURING SCHEME  
Multi-destination international mobility

Home

### Upload your evidence of partnerships

If you are not the education provider for your learners, then you will need to submit evidence of a partnership with at least one college or school. For example a letter of intent.

You can upload PDF, JPEG and PNG file types up to a maximum file size of 5MB.

No file chosen


[Save and return to application overview](#)

**Your evidence of partnerships**

Title	Actions
upload pdf file.pdf	<a href="#">Delete</a>

[Save and return to application overview](#)

[Accessibility statement](#) [Cookies](#) [Privacy policy](#)

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## Qualitatively assessed questions

This section covers the qualitatively assessed questions and applies to all sectors. There are thirteen questions in total but only eleven will be assessed.

Please review [Annex B – Qualitative criteria](#) and refer to the Turing Scheme [Programme Guide](#) for more information.

### Positive impact and value for money

Projects should offer unique, career-building opportunities. They should give the hard and soft skills looked for by employers and bridge the gap between education and work.

There are **five questions** in this section each with a 500-word limit. Each question is independently weighted, and this section has an overall weighting of 30/100.

### What are the aims and objectives of your project and how do they link to your organisation's priorities?

This question will be scored out of 10.

The screenshot shows a web-based application form for the Turing Scheme. At the top, there is a navigation bar with links for 'Dashboard', 'Profile', 'Contact us', and 'Sign out'. Below this, the 'TURING SCHEME' logo is visible. The main heading of the question is 'What are the aims and objectives of your project and how do they link to your organisation's priorities?'. The instructions state: 'Describe how your planned mobility groups are relevant to your learners and will help deliver your project's aims and objectives.' Below the instructions, there is a list of bullet points: 'your organisation's needs and strategic development goals', 'your plans for international engagement', 'how the mobility group will benefit target groups', and 'how you will measure success'. A large text input field is provided for the answer. Below the field, it says 'You have 500 words remaining'. There are two buttons: 'Save and continue' (highlighted in green) and 'Save and return to application overview'. At the bottom of the page, there is a footer with the OGL logo and the text '© Crown Copyright 2020. All rights reserved. OGL is a registered trademark of the OGL. All other trademarks are the property of their respective owners.'

Once you have entered your answer, press **'Save and continue'**. You can also **'Save and return to the application overview'**.

## What kind of learning outcomes do you expect your learners to gain?

This question will be scored out of 5.

The screenshot shows a web form titled 'Turing Scheme' with a navigation bar at the top containing 'Dashboard', 'Profile', 'Contact us', and 'Sign out'. Below the navigation bar, there is a 'TURNING SCHEME' logo and a back arrow. The main heading is 'What kind of learning outcomes do you expect your learners to gain?'. Underneath, there is a 'Describe' section with a list of bullet points:
 

- How the project will address your learner's needs
- The expected learner outcomes, for example, educational attainment, improved educational outcomes and soft skills
- How these outcomes will be assessed and recognised
- Any recognised qualifications the placement will contribute to
- How longer term mobility groups will result in better outcomes or value for money than a shorter term placement

 Below the list is a large text input area. A status message below the input area says 'You have 500 words remaining'. Below the input area, there is a link 'How this question will be scored', a green 'Save and continue' button, and a link 'Save and return to application overview'. At the bottom of the page, there is a footer with 'Accessibility statement', 'Contact', 'Privacy policy', the OCL logo, and the text 'OCL is licensed to evaluate under the Open Government Licence 3.0. All rights reserved. Information contact'.

Once you have entered your answer, press **'Save and continue'**. You can also **'Save and return to the application overview'**.

## How will your project further impact your learners?

The screenshot shows a web form titled 'Turing Scheme' with a navigation bar at the top containing 'Dashboard', 'Profile', 'Contact us', and 'Sign out'. Below the navigation bar, there is a 'TURNING SCHEME' logo and a back arrow. The main heading is 'How will your project further impact your learners?'. Underneath, there is a 'Describe' section with a list of bullet points:
 

- How your project will impact participants, for example, improved knowledge, newly acquired or developed skills, exposure to innovation, improved social mobility and a change in attitude or behaviour
- How learning outcomes will be measured and verified, you could use SMART objectives (specific, measurable, achievable, realistic and timebound)
- How you will evaluate the outcomes and use this information to improve future mobility groups

 Below the list is a large text input area. A status message below the input area says 'You have 500 words remaining'. Below the input area, there is a link 'How this question will be scored', a green 'Save and continue' button, and a link 'Save and return to application overview'. At the bottom of the page, there is a footer with 'Accessibility statement', 'Contact', 'Privacy policy', the OCL logo, and the text 'OCL is licensed to evaluate under the Open Government Licence 3.0. All rights reserved. Information contact'.

This question will be scored out of 5.

Once you have entered your answer, press **'Save and continue'**. You can also **'Save and return to the application overview'**.

**Describe how you will review placements for continuous improvement.**

The screenshot shows a web form titled 'Describe how you will review placements for continuous improvement'. The form includes a list of bullet points: 'the process you will follow to review whether a mobility group has met its aims', 'your methods for evaluating the outcomes of the project and how you will ensure lasting impact', and 'the evaluation activities you will use to check if the project has achieved its objectives'. Below the list is a large text input area. At the bottom of the form, there is a 'Save and continue' button and a link to 'Save and return to application overview'. The footer contains the OCL logo and the text 'All content is available under the Open Government License (OGL) except where otherwise stated'.

This question will be scored out of 5.

Once you have entered your answer, press **'Save and continue'**. You can also **'Save and return to the application overview'**.

**How does your project deliver value for money and align with wider government priorities?**

This question will be scored out of 5.

Once you have entered your answer, press **'Save and continue'**. You can also **'Save and return to the application overview'**.

The screenshot shows a web form titled 'How does your project deliver value for money and align with wider government priorities?'. The form includes a paragraph: 'Describe the economic benefits your project will provide to your learners, your organisation and your wider community.' and another paragraph: 'Explain how the funding will offer better opportunities, and why your mobility groups would not be possible without it.' Below the paragraphs is a large text input area. At the bottom of the form, there is a 'Save and continue' button and a link to 'Save and return to application overview'. The footer contains the OCL logo and the text 'All content is available under the Open Government License (OGL) except where otherwise stated'.

## Levelling Up

This section is about how your project supports social mobility and widens access across the UK. Projects should help and promote equal access and opportunities to all learners regardless of their background or circumstances. Widening access to disadvantaged groups is a focus of the Turing Scheme. For the definition, please refer to the [Programme Guide](#).

There are **two questions** in this section and each question is equally weighted. This section has an overall weighting of 30/100.

### How will you ensure your project's selection process is fair and offers equal access to overseas placements?

This question will be scored out of 15.

Once you have entered your answer, press **'Save and continue'**. You can also **'Save and return to the application overview'**.

The screenshot shows a web-based application form for the Turing Scheme. At the top, there is a navigation bar with links for 'Dashboard', 'Profile', 'Contact us', and 'Sign out'. Below this, the 'TURNING SCHEME' logo is displayed. The main heading of the question is 'How will you ensure your project's selection process is fair and offers equal access to overseas placements?'. Underneath, there is a 'Description' section with a bulleted list of requirements:

- How you will provide opportunities to disadvantaged learners, learners from under-represented groups and learners with additional educational needs
- If you have identified any target groups and explain why this group is relevant to the aims and objectives of the project
- any contextual student or cohort data, for example, HEISA data
- your methods and timelines for recruitment, for example, promotional campaigns, targeted communications, support groups and target areas
- How individual learners will be selected and how you will remove any obstacles, including organisational challenges

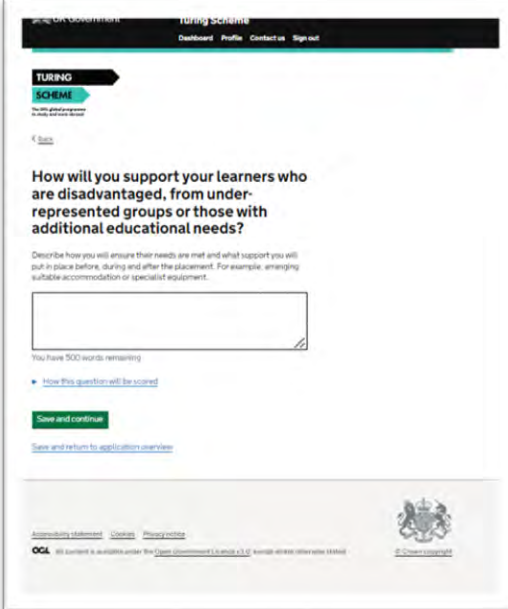
Below the list is a large text input area. A message indicates 'You have 300 words remaining'. A link 'Show this quantity will be correct' is provided. At the bottom of the form, there is a green 'Save and continue' button and a link 'Save and return to application overview'. The footer contains the OGL logo and the text 'All content is available under the Open Government Licence v3.0'.



## How will you support your learners who are disadvantaged, from under-represented groups or those with additional educational needs?

This question will be scored out of 15.

Once you have entered your answer, press **'Save and continue'**. You can also **'Save and return**



The screenshot shows a web interface for the Turing Scheme. At the top, there is a navigation bar with 'Turing Scheme' and links for 'Dashboard', 'Profile', 'Contact us', and 'Sign out'. Below this, the 'TURING SCHEME' logo is displayed. The main content area features the question: 'How will you support your learners who are disadvantaged, from under-represented groups or those with additional educational needs?'. Below the question, there is a text input field with a placeholder text: 'Describe how you will ensure their needs are met and what support you will put in place before, during and after the placement. For example, ensuring suitable accommodation or specialist equipment.' Below the input field, it says 'You have 500 words remaining'. There is a link 'How this question will be scored'. At the bottom of the form, there is a green 'Save and continue' button and a link 'Save and return to application overview'. The footer contains the text 'Accessibility statement', 'Cookies', 'Privacy notice', the OCL logo, and '© Crown Copyright'.

to the application overview'.

## International Engagement

This section will cover the international scope of your project. You should demonstrate the quality or potential of your partnership, and its commitment to strengthening UK-international relations.

There are **four questions** in this section but only two will be qualitatively assessed. This section has an overall weighting of 20/100.

### How will your project improve existing partnerships or encourage new relationships across the world?

This question will be scored out of 10.

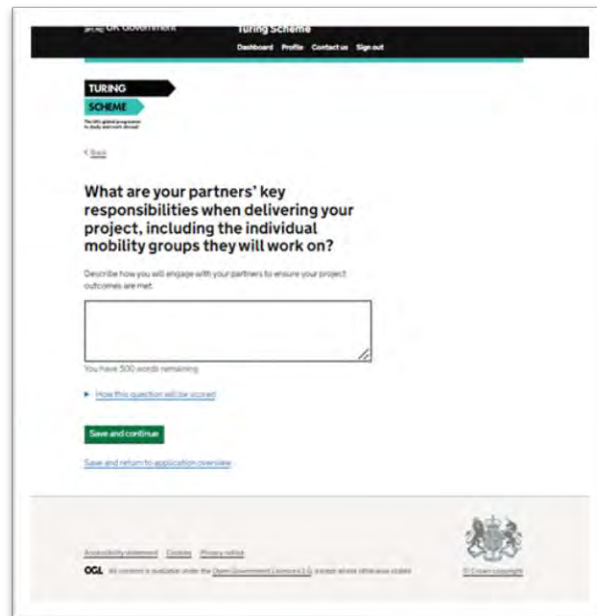
Once you have entered your answer, press **'Save and continue'**. You can also **'Save and return to the application overview'**.

The screenshot shows a web interface for the Turing Scheme. At the top, there is a navigation bar with 'Dashboard', 'Profile', 'Contact us', and 'Sign out'. Below this, the 'TURING SCHEME' logo is displayed. The main heading of the question is 'How will your project improve existing partnerships or encourage new relationships across the world?'. Below the heading, there is a sub-heading: 'Explain how your project helps to achieve your organisation's international strategy. Reference destinations when describing existing and new partnerships.' A large text input field is provided for the answer. Below the input field, it says 'You have 500 words remaining'. There are two buttons: a green 'Save and continue' button and a blue 'Save and return to application overview' button. At the bottom of the page, there is a footer with 'Accessibility statement', 'Contact', 'Privacy notice', and the OCL logo with the text 'OCL All content is available under the Open Government Licence 3.0, except where otherwise stated'.

**What are your partners' key responsibilities when delivering your project, including the individual mobility groups they will work on?**

This question will be scored out of 10.

Once you have entered your answer, press **'Save and continue'**. You can also **'Save and return**



The screenshot shows a web interface for the Turing Scheme. At the top, there is a navigation bar with 'TURING SCHEME' and links for 'Dashboard', 'Profile', 'Contact us', and 'Sign out'. Below this, the 'TURING SCHEME' logo is displayed. The main content area features the question: 'What are your partners' key responsibilities when delivering your project, including the individual mobility groups they will work on?'. Below the question, there is a text input field with a character count: 'You have 330 words remaining'. A 'Save and continue' button is visible, along with a link to 'Save and return to application overview'. The footer contains the OCL logo and text: 'OCL All content is available under the Open Government Licence v3.0, unless where otherwise stated'.

**to the application overview'.**

## Are any of your mobility groups with a reciprocal international mobility partner?

Reciprocal partnerships can include overseas individuals travelling to the UK as part of a partnership. Reciprocal arrangements do not need to be of similar scale, and it is recognised that you may not have final details at this stage. This question will not be qualitatively assessed.

Answer **'Yes'** or **'No'**. Selecting **'Yes'** will lead to a follow up question. If you answer **'No'**, you will move to the next section.

The screenshot shows a web form titled 'TURING SCHEME' with a navigation bar at the top containing 'Dashboard', 'Profile', 'Contact us', and 'Sign out'. Below the title, there is a 'Back' link. The main heading is 'Are any of your mobility groups with a reciprocal international mobility partner?'. A sub-heading explains: 'A reciprocal international mobility partner is an overseas provider you have a partnership with. This means you do not just send learners to them, but also receive learners in exchange.' There are two radio button options: 'Yes' and 'No'. Below these are two buttons: 'Save and continue' (in green) and 'Save and return to application overview' (in blue). At the bottom, there is a footer with 'Accessibility statement', 'Cookies', 'Privacy notice', 'OGL All content is available under the Open Government Licence v3.0, except where otherwise stated', and the UK Government logo.

Once you have entered your answer, press **'Save and continue'**. You can also **'Save and return to the application overview'**.

## How many reciprocal learners do you expect to come to the UK?

This question is not qualitatively assessed.

Please provide a numerical answer. If none, please enter '0'.

Once you have entered your answer, press **'Save and continue'**. You can also **'Save and return to the application overview'**.

The screenshot shows a web form titled 'TURING SCHEME' with a navigation bar at the top containing 'Dashboard', 'Profile', 'Contact us', and 'Sign out'. Below the title, there is a 'Back' link. The main heading is 'How many reciprocal learners do you expect to come to the UK?'. There is a text input field for the answer. Below the input field are two buttons: 'Save and continue' (in green) and 'Save and return to application overview' (in blue). At the bottom, there is a footer with 'Accessibility statement', 'Cookies', 'Privacy notice', 'OGL All content is available under the Open Government Licence v3.0, except where otherwise stated', and the UK Government logo.

## Design of project plan

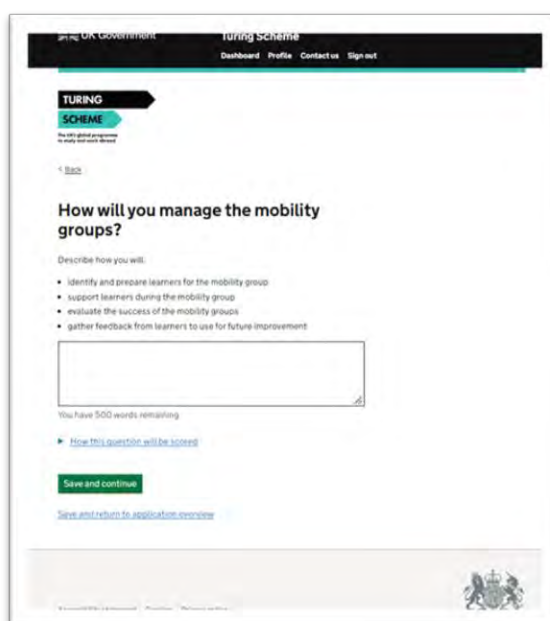
This section will cover the design of your project and the implementation and monitoring of activities. You should provide a justification for any decisions made as part of your project plan.

There are **two questions** in this section, each question is equally weighted. This section has an overall weighting of 20/100.

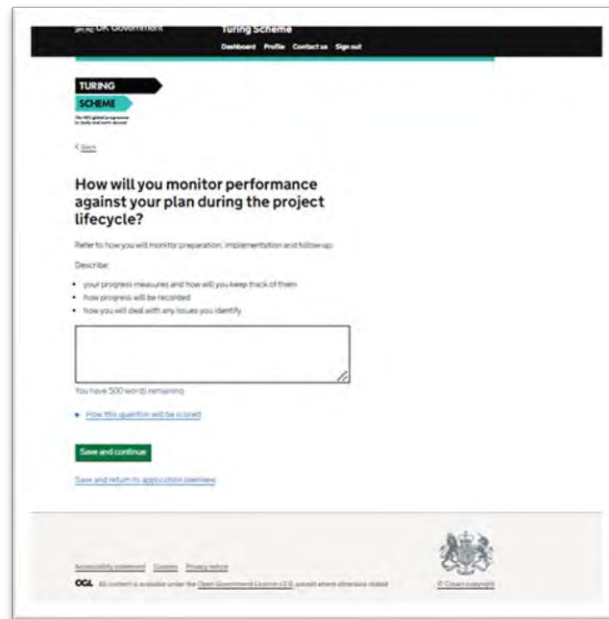
### How will you manage the mobility groups?

This question will be scored out of 10.

Once you have entered your answer, press **'Save and continue'**. You can also **'Save and return to the application overview'**.



The screenshot shows a web interface for the Turing Scheme. At the top, there is a navigation bar with 'UK Government' and 'Turing Scheme' logos, and links for 'Dashboard', 'Profile', 'Contact us', and 'Sign out'. Below the navigation bar, the page title is 'TURING SCHEME' with the tagline 'The only global programme to study and work abroad'. A 'Back' link is visible. The main heading is 'How will you manage the mobility groups?'. Below this, the instruction 'Describe how you will:' is followed by a bulleted list of requirements: 'Identify and prepare learners for the mobility group', 'support learners during the mobility group', 'evaluate the success of the mobility group', and 'gather feedback from learners to use for future improvement'. A large text input field is provided for the answer. Below the input field, it states 'You have 500 words remaining'. There are two buttons: a green 'Save and continue' button and a blue 'Save and return to application overview' link. The footer contains the UK Government logo and the text '© Crown Copyright 2020'.



The screenshot shows a web interface for the Turing Scheme. At the top, there is a navigation bar with 'UK Government' and 'Turing Scheme' logos, and links for 'Dashboard', 'Profile', 'Contact us', and 'Sign out'. Below this, the 'TURING SCHEME' logo is displayed. The main content area features a question: 'How will you monitor performance against your plan during the project lifecycle?'. Below the question, there is a sub-heading: 'Refer to how you will monitor preparation, implementation and follow-up.' and a 'Describe:' label. A bulleted list provides instructions: 'your progress measures and how will you keep track of them', 'how progress will be recorded', and 'how you will deal with any issues you identify'. A large text input field is provided for the answer. Below the field, it says 'You have 500 words remaining'. There are two buttons: a green 'Save and continue' button and a blue 'Save and return to application overview' button. At the bottom, there is a footer with 'Accessibility statement', 'Cookies', 'Privacy notice', the OGL logo, and the text 'All content is available under the Open Government Licence v3.0 except where otherwise stated'. The UK Coat of Arms and '© Crown Copyright' are also present.

### How will you monitor performance against your plan during the project lifecycle?

This question will be scored out of 10.

Once you have entered your answer, press '**Save and continue**'. You can also '**Save and return to the application overview**'.



## Project mobility groups

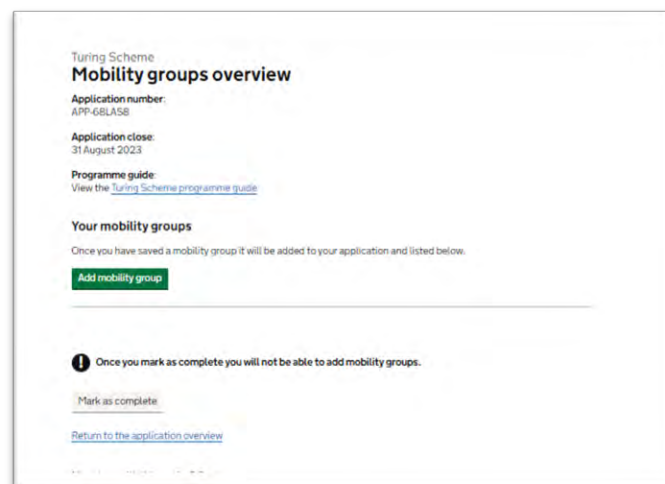
This section gives you the opportunity to provide a detailed description of your project mobility groups. A mobility group is defined as a collection of individual learners who are undertaking the same type of mobility, in the same month, to the same destination country.

You will need to repeat these steps for all your mobility groups. Please note, you can not edit a mobility group once you press **'Save and Continue'** at the end of each mobility. If you make a mistake, you will need to delete the mobility and enter it again.

The information you include in this section will automatically generate your project plan. This will provide you with a schedule for your project, including points for requesting payments from the Delivery Partner.

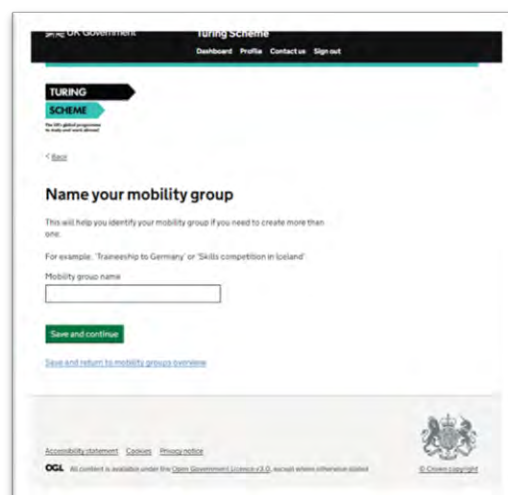
### Mobilities Groups overview

Select **'Add a mobility group'**.



### Name your mobility group

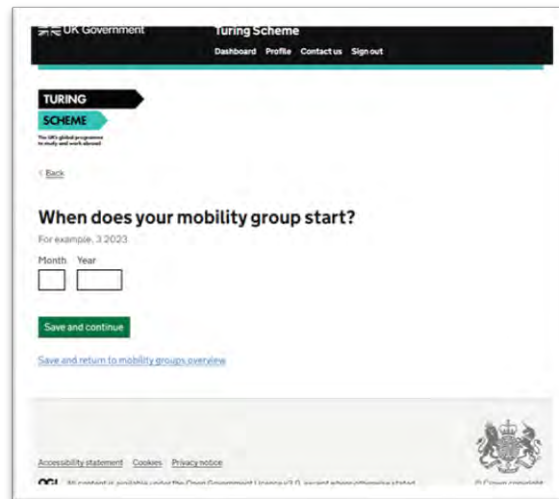
Select a name for the mobility group so you easily identify it. For example, *'Traineeship to Germany'* or *'Skills competition to Iceland'*.



Once you have entered your answer, press **'Save and continue'**. You can also **'Save and return to the mobility group overview'**.

### When does your mobility group start?

Select the **Month** and **Year** your mobility group will start.

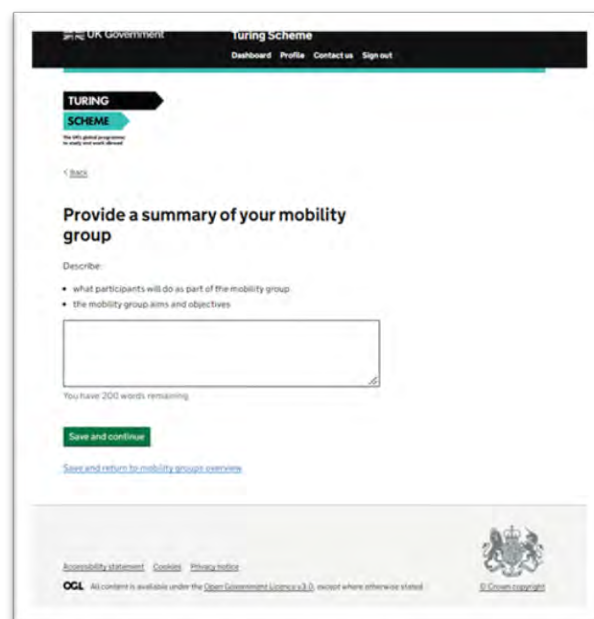


The screenshot shows the Turing Scheme dashboard. At the top, there is a navigation bar with 'UK Government' and 'Turing Scheme' logos, and links for 'Dashboard', 'Profile', 'Contact us', and 'Sign out'. Below this is a 'TURING SCHEME' header with a sub-header 'The UK's global programme to study and work abroad'. A 'Back' link is visible. The main heading is 'When does your mobility group start?' with an example 'For example, 3 2023'. There are two input fields: 'Month' and 'Year'. A green 'Save and continue' button is at the bottom, along with a blue link 'Save and return to mobility group overview'. The footer contains 'Accessibility statement', 'Cookies', 'Privacy notice', and the OCL logo with copyright information.

Once you have entered your answer, press **'Save and continue'**. You can also **'Save and return to the mobility group overview'**.

### Provide a summary of your mobility group

This only needs to be a short, high-level summary of the mobility group and should outline what participants will do whilst undertaking the mobility and the mobility groups aims and objectives.



The screenshot shows the Turing Scheme dashboard. At the top, there is a navigation bar with 'UK Government' and 'Turing Scheme' logos, and links for 'Dashboard', 'Profile', 'Contact us', and 'Sign out'. Below this is a 'TURING SCHEME' header with a sub-header 'The UK's global programme to study and work abroad'. A 'Back' link is visible. The main heading is 'Provide a summary of your mobility group'. Underneath is a 'Describe:' section with two bullet points: 'what participants will do as part of the mobility group' and 'the mobility group aims and objectives'. There is a large text input area. Below the input area, it says 'You have 200 words remaining'. A green 'Save and continue' button is at the bottom, along with a blue link 'Save and return to mobility group overview'. The footer contains 'Accessibility statement', 'Cookies', 'Privacy notice', and the OCL logo with copyright information.

Once you have entered your answer, press **'Save and continue'**. You can also **'Save and return to the mobility group overview'**.

## Provide details of your mobility group

Identify the type of mobility group. The options available will be dependent on the funding stream you are applying for.

HE sector:

- Learner mobility traineeship
- Learner mobility study

FE / VET sector:

- Studies mobility
- Traineeship mobility
- Skills competition

Schools Sector

- Pupil short-term mobility
- Pupil long-term mobility

Identify the total number of learners who are participating in the mobility group. This must be a numerical answer.

Identify the number of disadvantaged students that will participate in the mobility group. This is a sub-group of the total number of learners who will be participating in the mobility group. Please see [Annex A of the Programme Guide](#) for the definition of disadvantage. This will automatically calculate the disadvantaged uplift

Identify the number of learners with special educational needs and disabilities (SEND) that will participate in the mobility group. This is a sub-group of the total number of learners who will be participating in the mobility group. Please see [Annex B of the Programme Guide](#) for the definition of SEND.

The screenshot shows a web form titled 'Provide details of your mobility group'. The form includes the following sections:

- What type of mobility group is it?** with radio buttons for 'Pupil short-term mobility' and 'Pupil long-term mobility'.
- How many learners are participating in your mobility group?** with a text input field and a note: 'This includes all learners who are participating in your mobility group.'
- How many disadvantaged learners will participate?** with a text input field and a note: 'This is a sub-group of the total number of learners who will be participating in the mobility group. Please see Annex A of the Programme Guide for the definition of disadvantage. This will automatically calculate the disadvantaged uplift.'
- How many learners with special educational needs and disabilities (SEND) will participate?** with a text input field and a note: 'This is a sub-group of the total number of learners who will be participating in the mobility group. Please see Annex B of the Programme Guide for the definition of SEND.'
- How many days will your mobility group last?** with a text input field and a note: 'Duration (days) - must include travel to and from the destination.'
- Which country will your mobility group take place in?** with a dropdown menu and a note: 'Country - select a country.'

At the bottom of the form, there is a green 'Submit application' button and a link to 'Download the EASMO application form'.

Identify the duration of your mobility group. Please refer to the eligibility criteria in the [Programme Guide](#) for details, of the minimum duration.

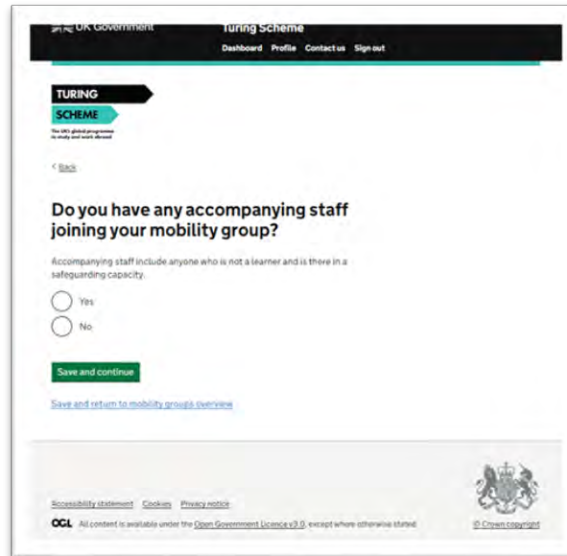
Select the county your mobility group will take place in. This will automatically calculate the cost-of-living category.

Once you have entered your answer, press '**Save and continue**'. You can also '**Save and return to the mobility group overview**'.

**Do you have any accompanying staff joining your mobility group?** (FE/VET and Schools sectors only)

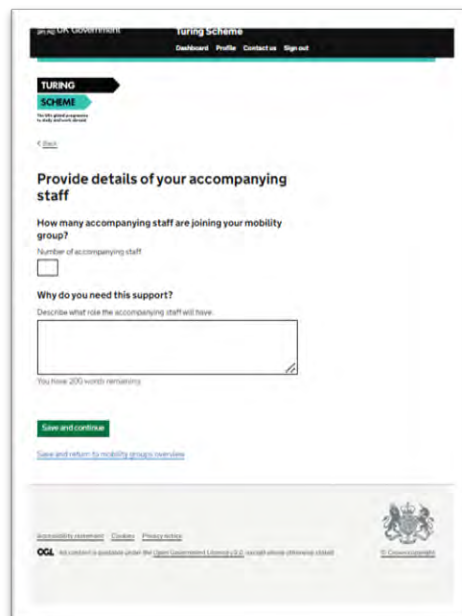
Accompanying staff includes anyone who is not a learner and is there in a safeguarding capacity

Answer **'Yes'** or **'No'**. Selecting **'Yes'** will lead to a follow up question. If you answer **'No'**, you will move to the next section.



The screenshot shows the Turing Scheme dashboard. At the top, there is a navigation bar with 'Dashboard', 'Profile', 'Contact us', and 'Sign out'. Below this, the 'TURING SCHEME' logo is displayed. The main heading is 'Do you have any accompanying staff joining your mobility group?'. A sub-heading explains: 'Accompanying staff include anyone who is not a learner and is there in a safeguarding capacity.' There are two radio buttons: 'Yes' and 'No'. Below the buttons is a green 'Save and continue' button and a blue link 'Save and return to mobility groups overview'. At the bottom, there are links for 'Accessibility statement', 'Cookies', and 'Privacy notice', along with the Creative Commons license information and the UK Government logo.

Follow up question: If you answered **'Yes'**, enter the number for accompanying staff and their role.



The screenshot shows the follow-up question 'Provide details of your accompanying staff'. The main heading is 'Provide details of your accompanying staff'. The first question is 'How many accompanying staff are joining your mobility group?' with a text input field for the 'Number of accompanying staff'. The second question is 'Why do you need this support?' with a sub-heading 'Describe what role the accompanying staff will have' and a large text area for the answer. Below the text area is a green 'Save and continue' button and a blue link 'Save and return to mobility groups overview'. At the bottom, there are links for 'Accessibility statement', 'Cookies', and 'Privacy notice', along with the Creative Commons license information and the UK Government logo.

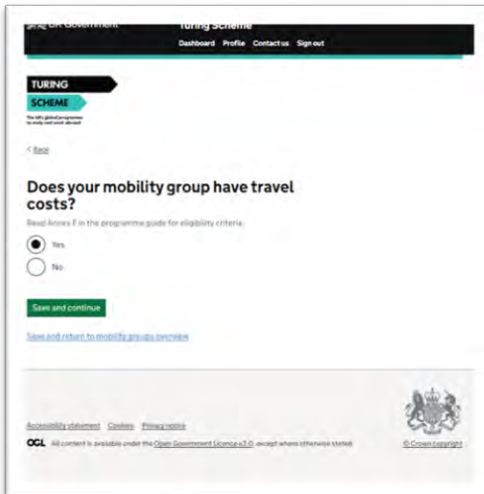
Once you have entered your answer, press **'Save and continue'**. You can also **Save and return to the mobility group overview'**.

## Does your mobility group have travel costs?

This section will calculate the cost of any travel and is available to the following participants:

- HE participants from disadvantaged backgrounds
- all participants from the FE/VET sector
- all participants from the Schools' sector

Answer **'Yes'** or **'No'**. If you answer **'No'**, you will move to the next section. Selecting **'Yes'** will



The screenshot shows a web form titled 'Turing Scheme' with a navigation bar at the top containing 'Dashboard', 'Profile', 'Contact us', and 'Sign out'. Below the navigation bar, there is a 'TURING SCHEME' header. The main content area asks the question 'Does your mobility group have travel costs?' and includes the instruction 'Read Annex F in the programme guide for eligibility criteria.' There are two radio button options: 'Yes' (which is selected) and 'No'. Below the radio buttons is a green 'Save and continue' button and a blue link 'Save and return to mobility group overview'. At the bottom of the page, there is a footer with 'Accessibility statement', 'Cookies', 'Privacy notice', the OCL logo, and a copyright notice for the Crown Copyright.

lead to a follow up question.

Once you have entered your answer, press **'Save and continue'**. You can also **'Save and return to the mobility group overview'**.

Follow up question:

If you answer 'Yes', you will need to indicate the outbound distance between your starting location and destination

**Please note:** Travel costs distance bands are a straight-line calculation and should be calculated using Google Maps. Funding is provided for an individual's round trip and will be automatically calculated.

The screenshot shows a web form for the Turing Scheme. At the top, there is a navigation bar with 'GOV.UK GOVERNMENT' and 'Turing Scheme' on the left, and 'Dashboard Profile Contact us Sign out' on the right. Below the navigation bar, the 'TURING SCHEME' logo is displayed. The main heading is 'What is the distance between your starting location and destination?'. A sub-heading states: 'This should be the outbound straight line distance between your starting location and destination.' There are seven radio button options for distance bands: 10 to 99km, 100 to 499km, 500 to 1,999km, 2,000 to 2,999km, 3,000 to 3,999km, 4,000 to 7,999km, 8,000 to 12,000km, and Over 12,000km. A link 'How to calculate the distance' is provided below the options. A green 'Save and continue' button is at the bottom of the form, with a link 'Save and return to mobility groups overview' below it. The footer contains 'GOVERNMENT GOVERNMENT' and 'GOVERNMENT' on the left, and the UK Coat of Arms and '© Crown Copyright' on the right.

GOV.UK GOVERNMENT Turing Scheme  
Dashboard Profile Contact us Sign out

**TURING SCHEME**  
Higher education mobility programme

What is the distance between your starting location and destination?

This should be the outbound straight line distance between your starting location and destination.

10 to 99km  
 100 to 499km  
 500 to 1,999km  
 2,000 to 2,999km  
 3,000 to 3,999km  
 4,000 to 7,999km  
 8,000 to 12,000km  
 Over 12,000km

[How to calculate the distance](#)

[Save and continue](#)

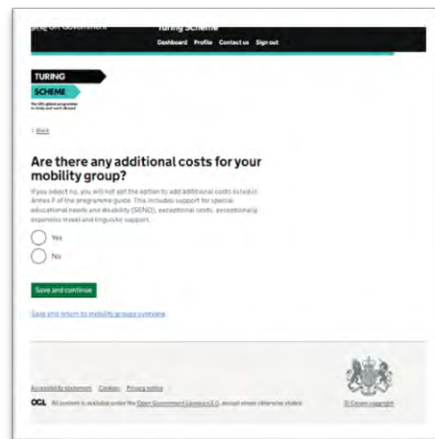
[Save and return to mobility groups overview](#)

GOVERNMENT GOVERNMENT  
© Crown Copyright

## Are there any additional costs to support learners with special needs and disabilities (SEND)?

For those with special education needs and disabilities (SEND), the scheme will fund up to 100% of actual costs for support directly related to their additional needs and the mobility. The criteria for additional costs can vary between different sectors therefore please refer to the Annex B of the [Programme Guide](#) for eligibility criteria.

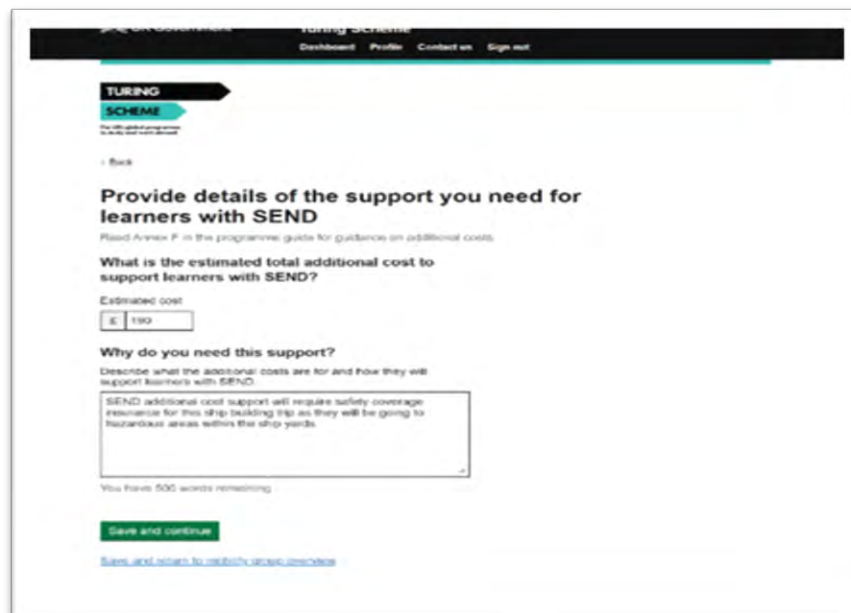
Answer 'Yes' or 'No'. If you answer 'No', you will move to the next section. Selecting 'Yes' will lead to a follow up question.



The screenshot shows a web form titled 'TURING SCHEME'. The main heading is 'Are there any additional costs for your mobility group?'. Below this, there is a small explanatory text: 'If you select no, you will not get the option to add additional costs to your mobility group. This includes support for special educational needs and disability (SEND), exceptional costs, exceptionally expensive travel and linguistic support.' There are two radio buttons: 'Yes' and 'No'. A green 'Save and continue' button is visible below the options. At the bottom, there is a footer with the UK Government logo and the text '© Crown Copyright 2020'. The page also includes navigation links like 'Dashboard', 'Profile', 'Contact us', and 'Sign out'.

Follow up question:

You will need to provide details of the support you need for the learners with SEND. Additional costs are paid at actual cost, rather than a per participant rate, so please enter the estimated total figure.



The screenshot shows a web form titled 'TURING SCHEME'. The main heading is 'Provide details of the support you need for learners with SEND'. Below this, there is a small explanatory text: 'Read Annex F in the programme guide for guidance on additional costs.' The question is 'What is the estimated total additional cost to support learners with SEND?'. There is a text input field for 'Estimated cost' with the value '£ 150'. Below this, there is a section titled 'Why do you need this support?' with a text area for describing the additional costs. The text area contains the text: 'SEND additional cost support will require safety coverage insurance for this ship building trip as they will be going to hazardous areas within the ship yards.' There is a green 'Save and continue' button below the text area. At the bottom, there is a footer with the UK Government logo and the text '© Crown Copyright 2020'. The page also includes navigation links like 'Dashboard', 'Profile', 'Contact us', and 'Sign out'.

Where a payment of actual costs takes place, evidence to justify the payment will be requested by the Delivery Partner.

Additionally, participants should not be in receipt of this funding if they have already received



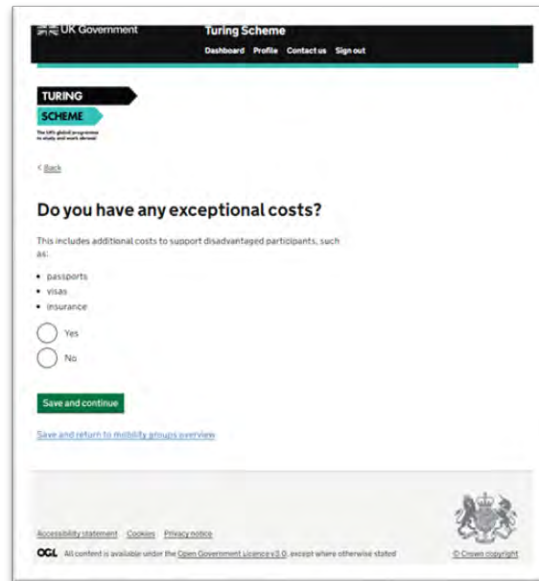
funding for the same purpose from another source. Please see the Double Funding section of the [Programme Guide](#) for further information.

Once you have entered your answer, press '**Save and continue**'. You can also **Save and return to the mobility group overview**'.

## Do you have any exceptional costs?

Participants from disadvantaged backgrounds across all sectors will receive funding for exceptional costs. Exceptional costs are calculated on an actual cost basis and are specifically for any additional costs incurred to support the participation of disadvantaged participants. Funding covers costs such as passports, visas, insurance, as necessary.

Answer **'Yes'** or **'No'**. If you answer **'No'**, you will move to the next section. Selecting **'Yes'** will lead to a follow up question.



The screenshot shows the Turing Scheme application interface. At the top, it says 'UK Government Turing Scheme' with navigation links for 'Dashboard', 'Profile', 'Contact us', and 'Sign out'. Below this is a 'TURING SCHEME' header with a sub-header 'The UK's global programme for mobility and skills development'. A 'Back' link is visible. The main heading is 'Do you have any exceptional costs?'. Below this, it explains that this includes additional costs to support disadvantaged participants, such as:

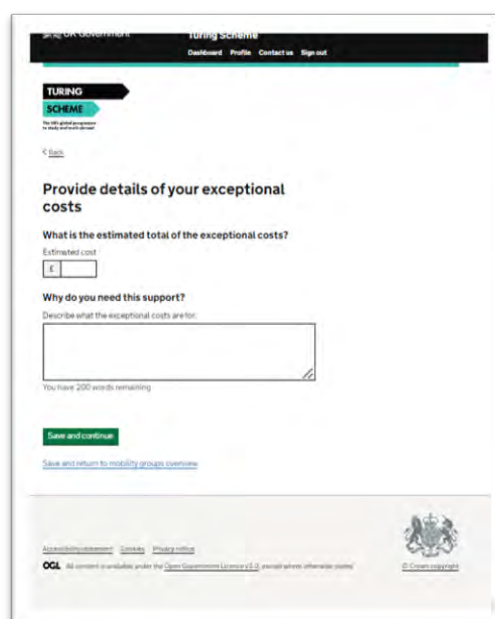
- passports
- visas
- insurance

There are two radio button options: 'Yes' and 'No'. A green 'Save and continue' button is present, along with a link to 'Save and return to mobility groups overview'. At the bottom, there are links for 'Accessibility statement', 'Cookies', and 'Privacy notice', and a copyright notice for OCL.

Follow up question:

You will need to provide details of the support you need. Exceptional costs are paid at actual cost, rather than a per participant rate, so please enter the estimated total figure.

Where a payment of actual costs takes place, evidence to justify the payment will be requested by the Delivery Partner.



The screenshot shows the next step in the Turing Scheme application. It has the same header as the previous page. The main heading is 'Provide details of your exceptional costs'. Below this, it asks 'What is the estimated total of the exceptional costs?' and provides a text input field for 'Estimated cost' with a pound sign (£) and a cursor. The next question is 'Why do you need this support?' with a sub-question 'Describe what the exceptional costs are for:' and a large text area for the answer. Below the text area, it says 'You have 200 words remaining'. A green 'Save and continue' button is present, along with a link to 'Save and return to mobility groups overview'. At the bottom, there are links for 'Accessibility statement', 'Cookies', and 'Privacy notice', and a copyright notice for OCL.

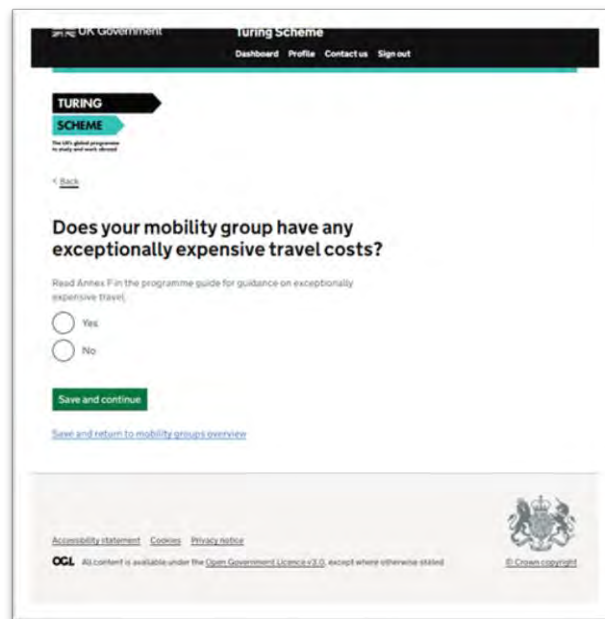
Once you have entered your answer, press **'Save and continue'**. You can also **Save and return to the mobility group overview'**

## Does your mobility group have any exceptionally expensive travel costs?

This funding is specifically to support expensive travel if applicants can justify that the standard funding for travel under the Turing Scheme does not cover at least 70% of the travel costs of the following participants:

- HE participants from disadvantaged backgrounds
- all participants from the FE/VET sector
- all participants from the Schools' sector

Answer **'Yes'** or **'No'**. If you answer **'No'**, you will move to the next section. Selecting **'Yes'** will lead to a follow up question.



The screenshot shows a web interface for the Turing Scheme. At the top, there is a navigation bar with 'UK Government' and 'Turing Scheme' logos, and links for 'Dashboard', 'Profile', 'Contact us', and 'Sign out'. Below this is a header for 'TURING SCHEME' with a sub-header 'The UK's global programme to study and work abroad'. A '< Back' link is visible. The main question is 'Does your mobility group have any exceptionally expensive travel costs?'. Below the question, it says 'Read Annex F in the programme guide for guidance on exceptionally expensive travel.' There are two radio buttons: 'Yes' and 'No'. A green 'Save and continue' button is at the bottom of the question section. A blue link 'Save and return to mobility groups overview' is below the button. At the bottom of the page, there are links for 'Accessibility statement', 'Cookies', and 'Privacy notice', along with the OGL logo and the text 'All content is available under the Open Government Licence v3.0, except where otherwise stated.' and the UK Coat of Arms logo with '© Crown copyright'.

Follow up question:

You will need to provide details of the support you need. Additional costs are paid at actual cost, rather than a per participant rate, so please enter the estimated total figure.

**Please note:** assessors will reduce the expensive travel cost claim if the request is considered too large or a clear justification has not been provided. Applicants must therefore provide a detailed justification and breakdown of their claim.

Once you have entered your answer, press **'Save and continue'**. You can also **'Save and return to the mobility group overview'**.

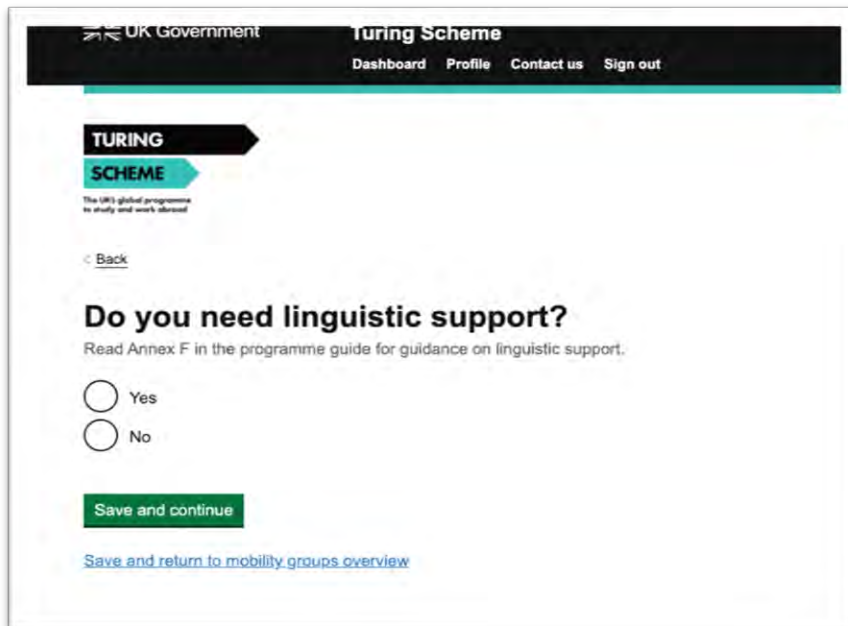
The screenshot shows a web form titled "TURING SCHEME" with a navigation bar at the top containing "Dashboard", "Profile", "Contact us", and "Sign out". The main heading is "Provide details of your exceptionally expensive travel costs". Below this, a question asks for the estimated total of these costs, with a sub-note that evidence will be required. A text input field labeled "Estimated cost" contains the letter "E". The next section, "Why do you need this support?", asks for a description of the costs, with a large text area below it and a note that 200 words remain. At the bottom of the form, there are two buttons: "Save and continue" and "Save and return to mobility groups overview". The footer includes links for "Accessibility statement", "Cookies", and "Privacy notice", along with the OCL logo and a copyright notice for the Crown Copyright.

## Do you need linguistic support? (applicable to FE and VET learners only)

Linguistic support refers to language preparation for placements over 19 days, undertaken by FE / VET learners only before their placement starts.

Linguistic support is provided in form of a financial grant to cover expenses such as classroom courses or learning materials for the language used within the host organisation, as well as day-to-day vocabulary in the language of the host country to ensure learners will be ready to live and work in a different environment

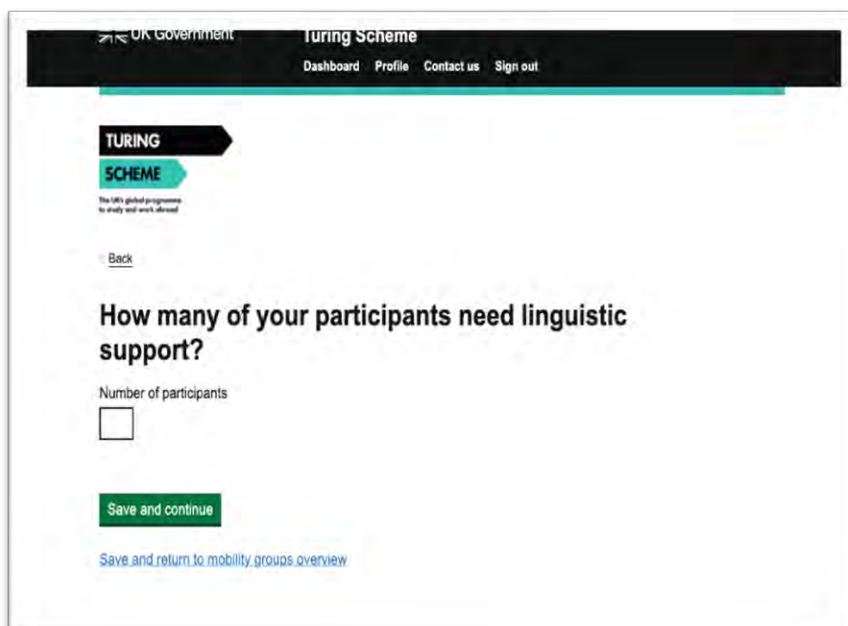
Answer **'Yes'** or **'No'**. If you answer **'No'**, you will move to the next section. Selecting **'Yes'** will lead to a follow up question.



The screenshot shows the Turing Scheme dashboard. At the top, there is a navigation bar with 'UK Government' and 'Turing Scheme' logos, and links for 'Dashboard', 'Profile', 'Contact us', and 'Sign out'. Below the navigation bar, there is a 'TURING SCHEME' header with the tagline 'The UK's global programme to study and work abroad'. A 'Back' link is visible. The main question is 'Do you need linguistic support?' with a subtext 'Read Annex F in the programme guide for guidance on linguistic support.' There are two radio button options: 'Yes' and 'No'. A green 'Save and continue' button is at the bottom, along with a blue link 'Save and return to mobility groups overview'.

Follow up question

Identify how many of your FE and VET participants require linguistic support.



The screenshot shows the Turing Scheme dashboard with the follow-up question 'How many of your participants need linguistic support?'. The subtext is 'Number of participants'. There is a text input field for the number of participants. A green 'Save and continue' button is at the bottom, along with a blue link 'Save and return to mobility groups overview'.

The total grant will be automatically calculated and displayed in the mobility group overview.

Once you have entered your answer, press **'Save and continue'**. You can also **'Save and return to the mobility group overview'**.

**IMPORTANT TO KNOW – You can add more mobilities by click on 'Add mobility group'. If you click on 'Mark as complete' at the bottom of the screen, you will no longer be able to add any further mobility groups.**

The screenshot shows the 'Check your answers' page for a Turing Scheme mobility group. The page includes a navigation bar with 'UK Government' and 'Turing Scheme' logos, and links for 'Dashboard', 'Profile', 'Contact us', and 'Sign out'. Below the navigation is a 'TURING SCHEME' header with the tagline 'The UK's global programme to study and work abroad'. A 'Back' link is visible. The main heading is 'Check your answers', followed by a warning: 'Check that all the information you've provided is accurate. You will not be able to change your answers after you save.' Below this, it states 'Your budget summary will appear at a later stage in the application.' The 'Mobility group details' section contains a table with the following data:

Mobility group name	Traineeship to Austria	<a href="#">Change</a>
When does your mobility group start?	October 2022	<a href="#">Change</a>
Summary of your mobility group	summary of your mobility group	<a href="#">Change</a>
Mobility group type	Pupil short-term mobility	<a href="#">Change</a>
Total learner participants	99	<a href="#">Change</a>
Disadvantaged learner participants	1	<a href="#">Change</a>
Learner participants with SEND	0	<a href="#">Change</a>
Duration (days)	12	<a href="#">Change</a>
Country	Austria	<a href="#">Change</a>
Do you have any accompanying staff?	No	<a href="#">Change</a>

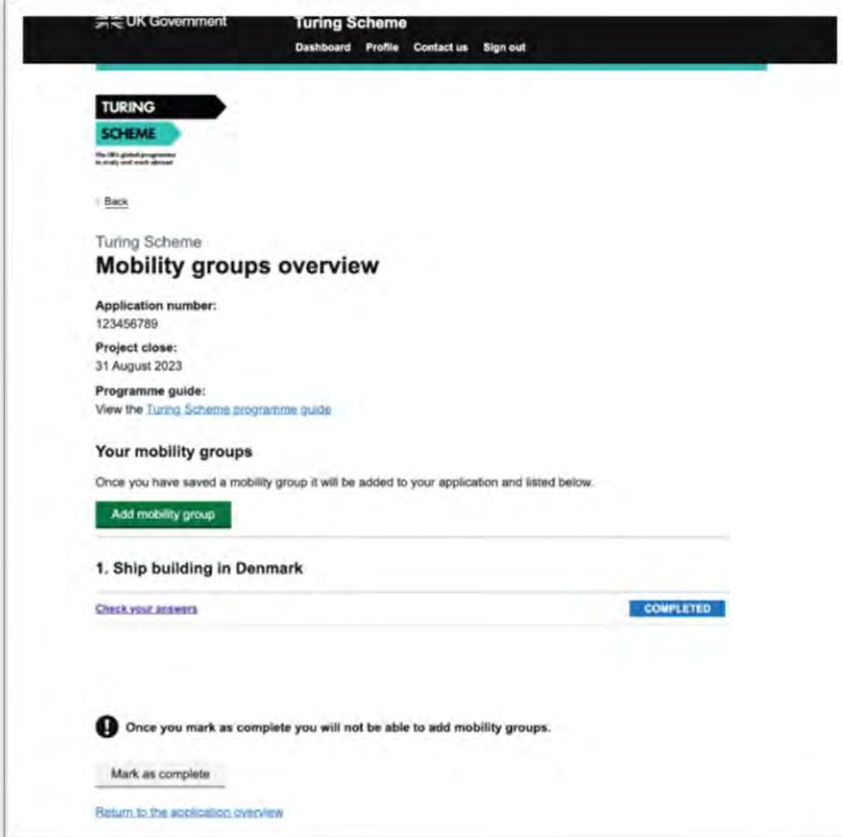
### Mobility group – check your answers

Check all the information you have provided is accurate. If you wish to change any information, click **'Change'** to edit any question.

Once you are content with the information click **'Save and continue'**.

**IMPORTANT TO KNOW -** You will not be able to change your answers after you click **'Save and continue'**. Use the Change option for each question on the **'Check your answers'** page to make any changes.

If you have another mobility group to add, click on the green **'Add mobility group'**. You will then



The screenshot shows the 'Turing Scheme' interface. At the top, there is a navigation bar with 'UK Government' and 'Turing Scheme' logos, and links for 'Dashboard', 'Profile', 'Contact us', and 'Sign out'. Below this, the 'TURING SCHEME' logo is displayed with the tagline 'The UK's global programme to study and work abroad'. A 'Back' link is visible. The main heading is 'Turing Scheme Mobility groups overview'. Key information includes: 'Application number: 123456789', 'Project close: 31 August 2023', and a link to 'View the Turing Scheme programme guide'. Under the heading 'Your mobility groups', a note states: 'Once you have saved a mobility group it will be added to your application and listed below.' A green 'Add mobility group' button is present. Below this, a list item '1. Ship building in Denmark' is shown with a 'Check your assets' link and a 'COMPLETED' status badge. A warning icon and text state: 'Once you mark as complete you will not be able to add mobility groups.' Below this is a 'Mark as complete' button and a link to 'Return to the application overview'.

need to input the information related to the new mobility group.



When you have added a new mobility group, it will be shown on the mobility group overview screen, as follows:

The screenshot shows the 'Turing Scheme Mobility groups overview' page. At the top, there is a navigation bar with the UK Government logo, 'Turing Scheme', and links for 'Dashboard', 'Profile', 'Contact us', and 'Sign out'. Below the navigation bar, the page title 'TURING SCHEME' is displayed in a teal banner. The main content area includes a 'Back' link, the page title 'Turing Scheme Mobility groups overview', and application details: 'Application number: 123456789', 'Project close: 31 August 2023', and a link to the 'Turing Scheme programme guide'. A section titled 'Your mobility groups' contains an 'Add mobility group' button and a list of two groups. The first group, '1. Traineeship in Korea', has a 'Remove' link and a 'COMPLETED' status. The second group, '2. Ship building Denmark trip', has a 'Remove' link, an 'Edit mobility group' link, an 'IN PROGRESS' status, and a 'CANNOT START YET' status. At the bottom, there is a warning icon and text: 'Once you mark as complete you will not be able to add mobility groups.', along with a 'Mark as complete' link and a 'Return to the application overview' link.

UK Government **Turing Scheme**  
Dashboard Profile Contact us Sign out

**TURING SCHEME**  
The UK's global programme for skills and qualifications

[Back](#)

Turing Scheme  
**Mobility groups overview**

**Application number:**  
123456789

**Project close:**  
31 August 2023

**Programme guide:**  
[View the Turing Scheme programme guide](#)

**Your mobility groups**

Once you have saved a mobility group it will be added to your application and listed below.

[Add mobility group](#)

**1. Traineeship in Korea** [Remove](#)

[Check your answers](#) **COMPLETED**

**2. Ship building Denmark trip** [Remove](#)

[Edit mobility group](#) **IN PROGRESS**

[Check your answers](#) **CANNOT START YET**

**!** Once you mark as complete you will not be able to add mobility groups.

[Mark as complete](#)

[Return to the application overview](#)

IMPORTANT TO KNOW – Once you have entered all of your mobilities, please check all of your data again.

Once you have entered all your mobility groups, click on **'Mark as complete'**.

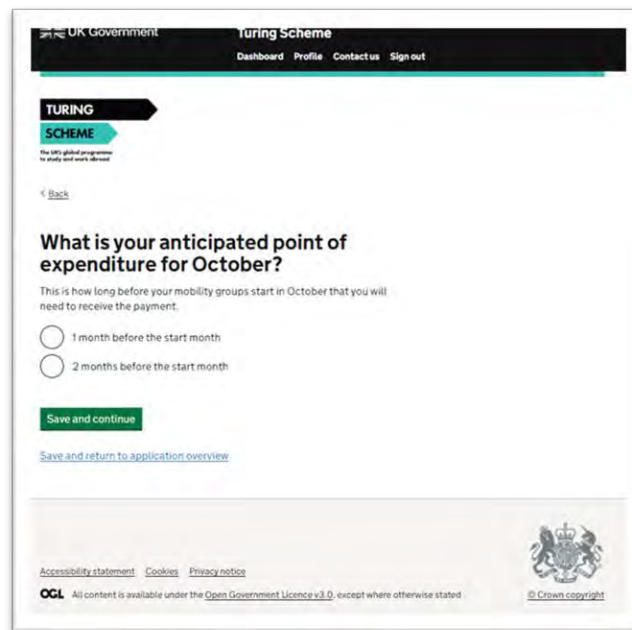
Once you have marked as complete, **you will not be able to add any more mobility groups.**

## Mobility group points of expenditure

This section applies to all sectors.

### What is your anticipated point of expenditure for [month]?

You will be asked to identify the anticipated point of expenditure for each month you have mobility groups starting. This can be up to a maximum of three months in advance. The earliest date you can receive payment is August 2022. The date on this screen will be auto populated based on the information you submit.



The screenshot shows a web interface for the Turing Scheme. At the top, there is a navigation bar with the UK Government logo, the text 'Turing Scheme', and links for 'Dashboard', 'Profile', 'Contact us', and 'Sign out'. Below this is a breadcrumb trail: 'TURING' followed by 'SCHEME'. A sub-header reads 'The UK's global programme to study and work abroad'. A '< Back' link is present. The main heading is 'What is your anticipated point of expenditure for October?'. Below this, a sub-heading explains: 'This is how long before your mobility groups start in October that you will need to receive the payment.' There are two radio button options: '1 month before the start month' and '2 months before the start month'. A green 'Save and continue' button is located below the options. A blue link 'Save and return to application overview' is positioned below the button. At the bottom of the page, there are links for 'Accessibility statement', 'Cookies', and 'Privacy notice'. The footer includes the OGL logo and the text 'All content is available under the Open Government Licence v3.0, except where otherwise stated' and '© Crown copyright'.

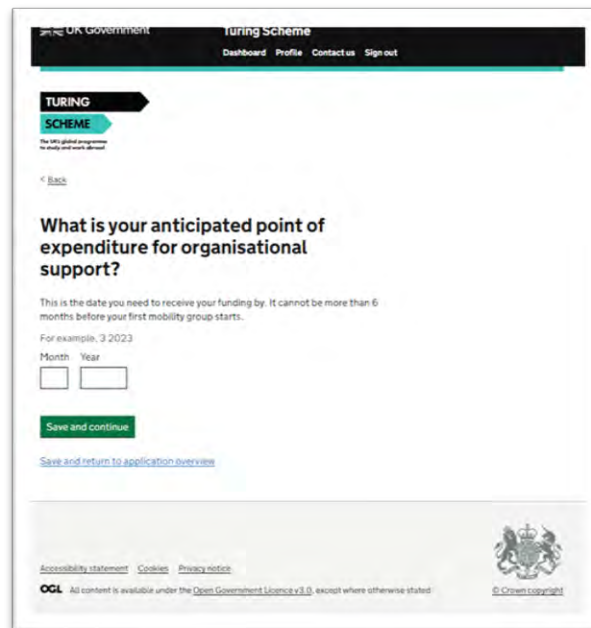
Once you have entered your answer, press '**Save and continue**'. You can also '**Save and return**' to the application overview.

## What is your anticipated point of expenditure for organisational support?

You will be asked to identify the anticipated point of expenditure for when you want to receive your organisational support payments. This is paid at project level and is based on total number of participants. Payment can be requested up to a maximum of six months before the first month in which you have mobility groups starting. The earliest date you can receive payment is August 2022.

Enter the **Month** and **Year** you wish to receive your organisational support payment.

Once you have entered your answer, press **'Save and continue'**. You can also **'Save and return to the application overview'**.



The screenshot shows a web form titled "Turing Scheme" on the UK Government website. The form asks for the "anticipated point of expenditure for organisational support". It includes a "Back" link, a "Save and continue" button, and a "Save and return to application overview" link. The footer contains the OGL logo and copyright information.

UK Government Turing Scheme  
Dashboard Profile Contact us Sign out

TURING SCHEME  
The UK's global mobility programme for higher education students

[Back](#)

### What is your anticipated point of expenditure for organisational support?


This is the date you need to receive your funding by. It cannot be more than 6 months before your first mobility group starts.  
For example, 3 2023

Month Year

[Save and continue](#)

[Save and return to application overview](#)

[Accessibility statement](#) [Cookies](#) [Privacy notice](#)

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Provide a summary of what you will use organisational support for.

The screenshot shows the Turing Scheme application interface. At the top, there is a navigation bar with 'UK Government' and 'Turing Scheme' logos, and links for 'Dashboard', 'Profile', 'Contact us', and 'Sign out'. Below this is the 'TURING SCHEME' logo and a sub-header. The main heading is 'Provide a summary of what you will use organisational support for'. Underneath, it says 'Describe what you will use your funding for:' followed by a large text input field. Below the input field, it indicates 'You have 500 words remaining'. There are two buttons: a green 'Save and continue' button and a blue link 'Save and return to application overview'. At the bottom, there are links for 'Accessibility statement', 'Cookies', and 'Privacy notice', along with the OGL logo and 'All content is available under the Open Government Licence v3.0, except where otherwise stated' and '© Crown copyright'.

You will need to provide a brief, high level summary of what you will use organisational support for. Reference any costs directly linked to the implementation of the project (excluding travel, cost of living for participants, and additional costs). For example

- Cost of administrative support (staff salaries and equipment)
- Promotion of the Turing Scheme within your organisation (print or online materials, hosting events for potential participants and their parents or guardians etc.)
- IT licences for software, if required to the Turing Scheme
- Selection and preparation of participants
- Monitoring and supporting participants during their placement
- Validation of outcomes

You can, where relevant, share organisational support funds with your partner organisation.

Your response to this question will not be qualitatively assessed.

Once you have entered your answer, press '**Save and continue**'. You can also '**Save and return to the application overview**'.

## Project plan

The project plan will be automatically generated based on the information you have provided in your application. Please make sure you check your Project Plan thoroughly before continuing.

The screenshot displays the 'Project plan' section of the Turing Scheme application. It includes a header with 'UK Government' and 'Turing Scheme' navigation links. The main content area shows the project start date as 1 September 2022 and the end date as 31 August 2023. Below this, there are two tables: one for 'Organisational support' and one for 'Mobility groups'. The 'Organisational support' table has one row with a grant request of £49,500.00. The 'Mobility groups' table has one row for October 2022 with 2 groups and a grant request of £761,983.00. A total for mobility groups costs is also shown. At the bottom, there is a green 'Continue' button and a link to 'Save and return to application overview'.

**Project start:**  
1 September 2022

**Project end:**  
31 August 2023

Type	Month payment request to be made	Organisation to be paid in	Grant request
Organisational support	07/2022	08/2022	£49,500.00

**Mobility groups**

Mobility group start month	Number of mobility groups	Month payment request to be made	Organisation to be paid in	Grant request
October 2022	2	08/2022	08/2022	£761,983.00
<b>Total mobility groups costs</b>				<b>£761,983.00</b>

[Continue](#)

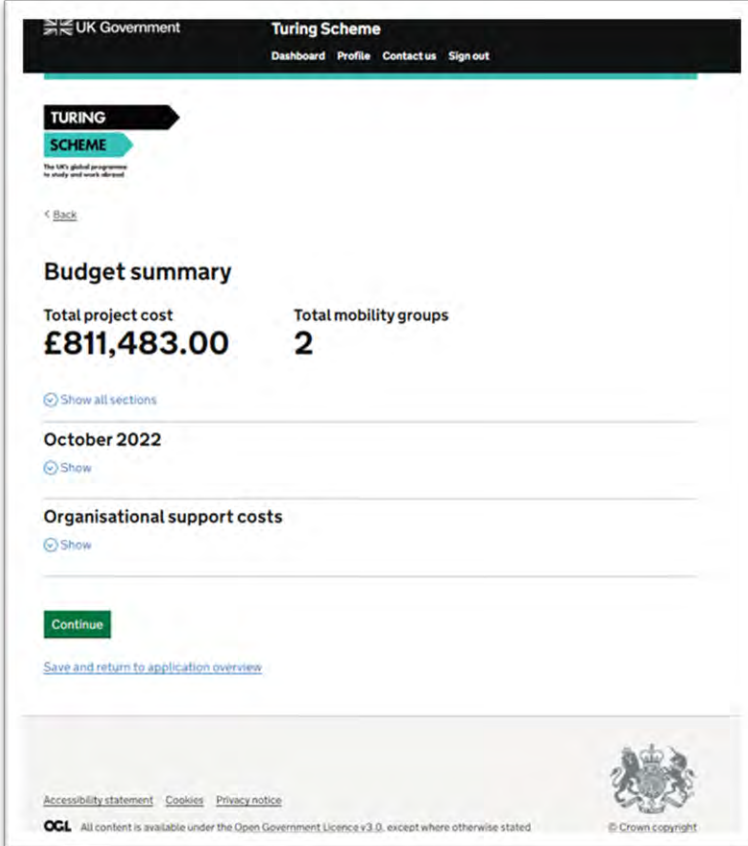
[Save and return to application overview](#)

Click '**Continue**' to move to next screen which will detail the budget summary for each mobility group. You can also '**Save and return to the application overview**'.

## Budget summary

The budget summary will be automatically generated based on the information you have provided for each mobility group and your identified points of expenditure.

Click **'Continue'** to move to final declaration section. You can also **'Save and return to the application overview'**.



The screenshot shows the 'Budget summary' page for the Turing Scheme. The page header includes 'UK Government' and 'Turing Scheme' with navigation links for 'Dashboard', 'Profile', 'Contact us', and 'Sign out'. The main content area features a 'TURING SCHEME' logo and a 'Budget summary' section. This section displays 'Total project cost' as £811,483.00 and 'Total mobility groups' as 2. Below this, there are expandable sections for 'October 2022' and 'Organisational support costs', each with a 'Show' button. A green 'Continue' button is prominently displayed, along with a link to 'Save and return to application overview'. The footer contains links for 'Accessibility statement', 'Cookies', and 'Privacy notice', along with the OGL logo and the text 'All content is available under the Open Government Licence v3.0, except where otherwise stated' and '© Crown copyright'.

## Show all sections

The budget summary will be automatically generated based on the information you have provided for each Mobility Group and your points of expenditure. Expand each section to see more details.

## Details of Mobilities Group

[Show all sections](#)

### October 2022

[Hide](#)

#### Traineeship to Austria

Category	Number	Unit	Total
Total learner participants cost of living (Day 1-14)	99	£53.00	£62,964.00
Travel costs distance band	8,000 to 12,000km		£89,595.00
Exceptional costs			£1,000.00
Duration (days)	12		
Austria (Group 2)			
<b>Total mobility groups costs</b>			<b>£153,559.00</b>

#### Skills competition to France

Category	Number	Unit	Total
Total learner participants cost of living (Day 1-14)	101	£53.00	£74,942.00
Total learner participants cost of living (Day 15+)	101	£37.00	£508,232.00
Travel costs distance band	500 to 1,999km		£25,250.00
Duration (days)	150		
France (Group 2)			
<b>Total mobility groups costs</b>			<b>£608,424.00</b>

## Details of 'Organisational support costs'

### Organisational support costs

[Hide](#)

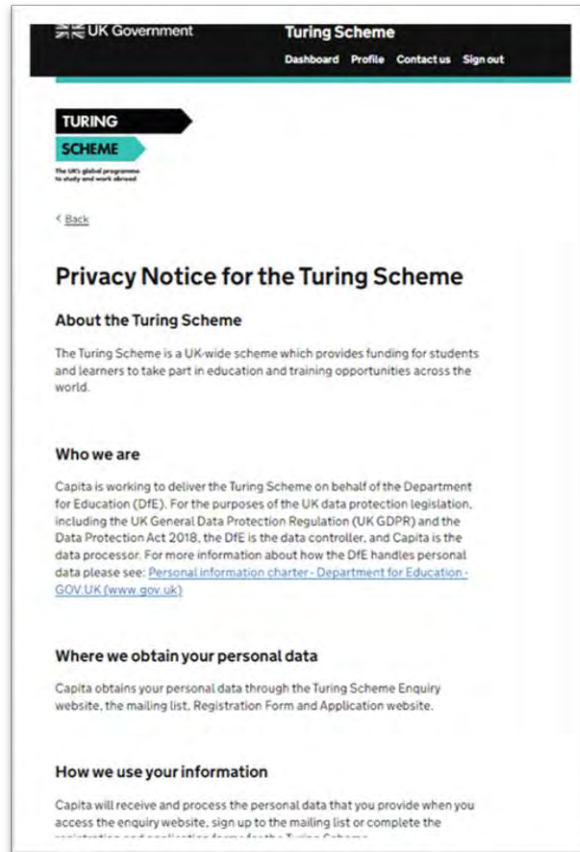
Category	Number	Unit	Total
First 100 participant organisational support costs	100	£315.00	£31,500.00
Additional participant organisational support costs	100	£180.00	£18,000.00
<b>Total organisational support costs</b>			<b>£49,500.00</b>



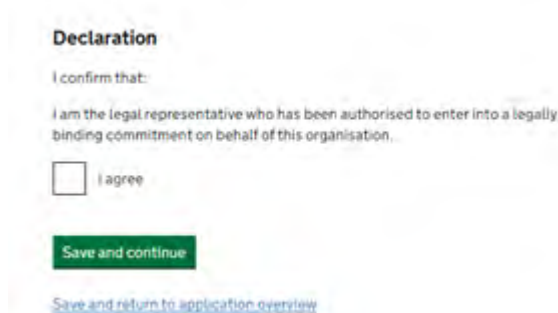
## Privacy notice

Please read the privacy notice for the Turing Scheme and complete the declaration at the bottom of the page.

The screenshot below does not show the whole privacy notice.



Please see the declaration section at the bottom of the page:

A screenshot of a 'Declaration' form. It contains the text 'I confirm that:' followed by a statement: 'I am the legal representative who has been authorised to enter into a legally binding commitment on behalf of this organisation.' Below this statement is a checkbox labeled 'I agree'. At the bottom of the form, there is a green button labeled 'Save and continue' and a blue link labeled 'Save and return to application overview'.

Click 'Save and continue' to move to the Legal Representative section. You can also 'Save and return to the application overview'.

## Legal representative

Please complete the details of your legal representative.

Click **'Save and continue'** to move to the Declaration Statement section. You can also **'Save and return to the application overview'**.



The screenshot shows a web form for the Turing Scheme. At the top, there is a dark header with the UK Government logo and 'Turing Scheme' text, along with navigation links for 'Dashboard', 'Profile', and 'Contact us'. Below the header is the Turing Scheme logo and a 'Back' link. The main heading is 'Enter your legal representative's contact details'. A sub-heading explains that this is the person authorized to enter into a legally binding commitment on behalf of the organization. The form contains several input fields: 'Title (optional)', 'First name', 'Last name', 'Position in organisation', 'Email address', 'Telephone number' (with a note to include country code for international numbers), 'Registered office address line 1', 'Registered office address line 2 (optional)', 'Town or city', and 'Postcode'. At the bottom, there are two buttons: a green 'Save and continue' button and a blue 'Save and return to application overview' link.

UK Government Turing Scheme  
Dashboard Profile Contact us

**TURING**  
**SCHEME**  
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[Back](#)

### Enter your legal representative's contact details

This is the person you have authorised to enter into a legally binding commitment on behalf of your organisation. The legal representative will also be different from the contact person you created your account with.

Title (optional)

First name

Last name

Position in organisation

Email address

Telephone number  
For international numbers include the country code

Registered office address line 1

Registered office address line 2 (optional)

Town or city

Postcode

[Save and continue](#)

[Save and return to application overview](#)

## Declaration statement

Please read the declaration carefully. If the legal representative, applicant organisation or project value is incorrect, please edit the information provided in the application.

UK Government
Turing Scheme

[Dashboard](#) [Profile](#) [Contact us](#) [Sign out](#)

TURING

SCHEME

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## Declaration statement

### Declaration of honour by the legal representative of the applicant organisation(s)

The named undersigned individual must be the person authorised to deal with the Delivery Partner on behalf of the applicant organisation. If total requested grant value shown in this section is incorrect, please edit the information that you have provided in the **mobility groups** section:

I, the undersigned authorised to represent Old Stone Academy, hereby request from the Delivery Partner a grant of **£811,483.00** with a view to delivering the mobilities described in this application.

### Declaration

I certify that to the best of my knowledge the information contained in this application is correct and complete and that the applicant organisation(s) has not received any other funding to carry out the activities which is the subject of this grant application. I certify that the applicant(s) is not in one of the situations which would exclude it from participation in the grant award procedure and accordingly declare the applicant organisation(s):

1. is not bankrupt or being wound up, is not having their affairs administered by the courts, has not entered into an arrangement with creditors, has not suspended business activities, is not the subject of procedures concerning those matters, or are not in any analogous situation arising from a similar procedure provided for in national legislation or regulations;
2. they or, in the case of legal person other than local authorities, persons having powers of representation, decision making or control of them has not been convicted of an offence concerning their professional conduct by

Please select whether the organisation you represent is a public body or a private body.

**Please select the statement below that applies to the organisation you represent**

I declare that the organisation I represent is:

A public body

A private body

**Supporting signature**

By entering my name on this application form, I accept all the conditions set out for the Turing Scheme programme 2022 to 23 academic year and that receipt of funding will be dependent upon accepting the general conditions the DfE, which will be detailed during project contracting. I also declare that all the partners participating in this project have agreed or will agree with the content of the application and have confirmed their intention to carry out the tasks described accordingly.

I confirm the information provided on this form is correct and that:

I am the legal representative who has been authorised to enter into a legally binding commitment on behalf of this organisation concerning the process of your personal data are available on the privacy statement at the page: [www.turing-scheme.org.uk/privacy-policy](https://www.turing-scheme.org.uk/privacy-policy)

Full name

I agree

[Save and continue](#)

[Save and return to application overview](#)

The legal representative will need to confirm acceptance of the conditions by adding their name and ticking 'agree'.

**Please select the statement below that applies to the organisation you represent**

I declare that the organisation I represent is:

A public body

A private body

**Supporting signature**

By entering my name on this application form, I accept all the conditions set out for the Turing Scheme programme 2022 to 23 academic year and that receipt of funding will be dependent upon accepting the general conditions the DfE, which will be detailed during project contracting. I also declare that all the partners participating in this project have agreed or will agree with the content of the application and have confirmed their intention to carry out the tasks described accordingly.

I confirm the information provided on this form is correct and that:

I am the legal representative who has been authorised to enter into a legally binding commitment on behalf of this organisation concerning the process of your personal data are available on the privacy statement at the page: [www.turing-scheme.org.uk/privacy-policy](https://www.turing-scheme.org.uk/privacy-policy)

Full name

I agree

[Save and continue](#)

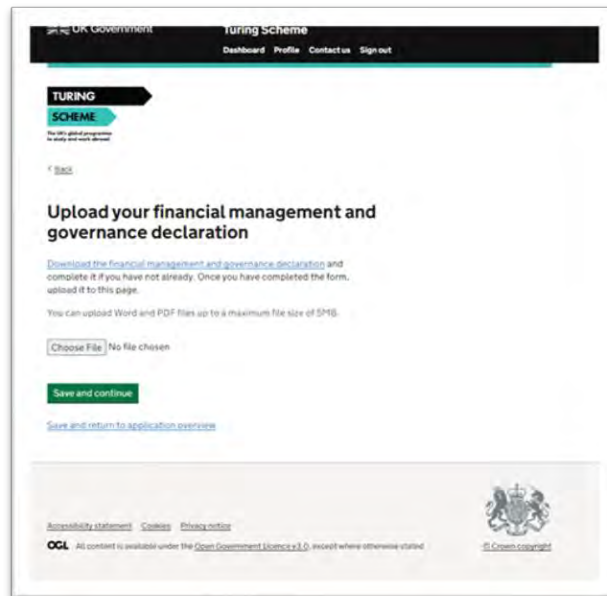
[Save and return to application overview](#)

Click 'Save and continue' to move to financial governance section. You can also 'Save and return to the application overview'.

## Financial governance

You will need to download and complete the 'Financial management and governance declaration', Annex E of the [Programme Guide](#). This declaration must be completed fully and signed by the Chief Finance Officer, or someone with appropriate delegated authority.

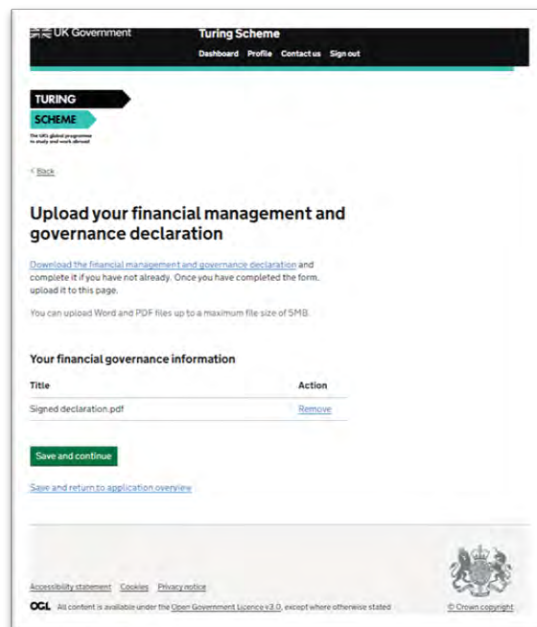
Click on '**Choose file**', browse to the file's location and click on '**upload**'.



The screenshot shows the Turing Scheme dashboard. At the top, there is a navigation bar with 'UK Government' and 'Turing Scheme' logos, and links for 'Dashboard', 'Profile', 'Contact us', and 'Sign out'. Below this is a header with 'TURING SCHEME' and a sub-header 'The UK's global programme to study and work abroad'. A back link is visible. The main heading is 'Upload your financial management and governance declaration'. Below this, there are instructions: 'Download the financial management and governance declaration and complete it if you have not already. Once you have completed the form, upload it to this page.' and 'You can upload Word and PDF files up to a maximum file size of 5MB.' A 'Choose file' button is present, followed by a 'Save and continue' button. At the bottom, there are links for 'Accessibility statement', 'Cookies', and 'Privacy notice', and a copyright notice: '© Crown copyright'.

**Please note:** All arrangements must be in place before any Funded Activity takes place and the Delivery Partner has the right to request a copy of all supporting documentation at any time.

Once it has been uploaded you will see this screen.



The screenshot shows the Turing Scheme dashboard after a file has been uploaded. The layout is similar to the previous screenshot, but now there is a table titled 'Your financial governance information'. The table has two columns: 'Title' and 'Action'. The first row contains 'Signed declaration.pdf' and a 'Remove' link. Below the table is a 'Save and continue' button. At the bottom, there are links for 'Accessibility statement', 'Cookies', and 'Privacy notice', and a copyright notice: '© Crown copyright'.

Click '**Save and continue**' to move to final section, where you will submit your application. You can also '**Save and return to the application overview**'.

## Check your answers

This is your opportunity to check all aspects of your application before you submit. This is important as applications may not be resubmitted. We will accept the first submission of an application as final.

Only once you are satisfied with all aspects of your application click **'Submit'**.

UK Government **Turing Scheme**  
Dashboard Profile Contact us Sign out

**TURING SCHEME**  
The UK's global programme to study and work abroad

[< Back](#)

### Check your answers

You can also view your [project plan](#) and [budget summary](#).

You cannot change your mobility groups at this stage

#### Project overview

Funding stream	Schools	<a href="#">Change</a>
Project name	UAT Sanity Testing 001 Project	<a href="#">Change</a>
Project summary	summary of your project	<a href="#">Change</a>

#### Organisation details

Are you part of a multi-academy trust?	Yes	<a href="#">Change</a>
What multi-academy trust are you a part of?	UAT Multi Academy Testing Trust UAT MAC 2 Trust	<a href="#">Change</a>
Are you applying on behalf of a mobility consortium?	Yes	<a href="#">Change</a>
Explain how the consortium co-ordinator is linked to the educational organisations involved in your project	the consortium co-ordinator is linked to the educational organisations involved in your project	<a href="#">Change</a>

Bottom half of the 'Check your answers', is shown below:

### Legal representative

<b>First name</b>	Julie	<a href="#">Change</a>
<b>Last name</b>	Avalanche	<a href="#">Change</a>
<b>Position in organisation</b>	Director	<a href="#">Change</a>
<b>Email address</b>	<a href="mailto:julie.avalanche@pda.co.uk">julie.avalanche@pda.co.uk</a>	<a href="#">Change</a>
<b>Telephone number</b>	+442030986789	<a href="#">Change</a>
<b>Registered office address line 1</b>	16 Summer Lane	<a href="#">Change</a>
<b>Registered office address line 2 (optional)</b>	Birmingham	<a href="#">Change</a>
<b>Town or city</b>	West Midlands	<a href="#">Change</a>
<b>Postcode</b>	B19 3SD	<a href="#">Change</a>

### Declaration

<b>Full name</b>	Jonesy McNabby	<a href="#">Change</a>
<b>Declaration statement</b>	I agree	<a href="#">Change</a>
<b>Uploaded financial management and governance declaration</b>	signed-declaration.pdf	<a href="#">Change</a>

[Submit](#)

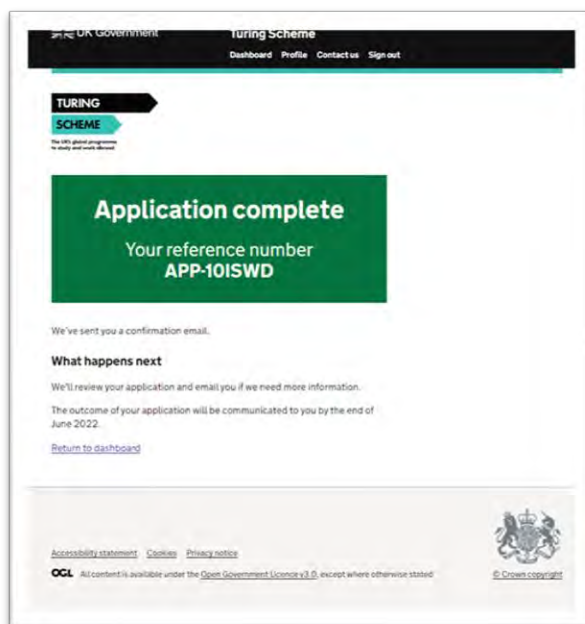
[Accessibility statement](#) [Cookies](#) [Privacy notice](#)

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Your dashboard will show your application is complete.



Once your application has been submitted, you can click on **'Return to dashboard'**

If you have not received confirmation within ten minutes of submitting your application, please check your Spam folder adding the email address to your safe sending list. If you still do not have a confirmation email, please contact us by e-mail us at [Turing-scheme@capita.com](mailto:Turing-scheme@capita.com) quoting your [reference number](#).

If you are looking to submit another application, under a different funding stream, you will need to complete and submit a separate application.



## Annex A – How to register on the scheme’s portal

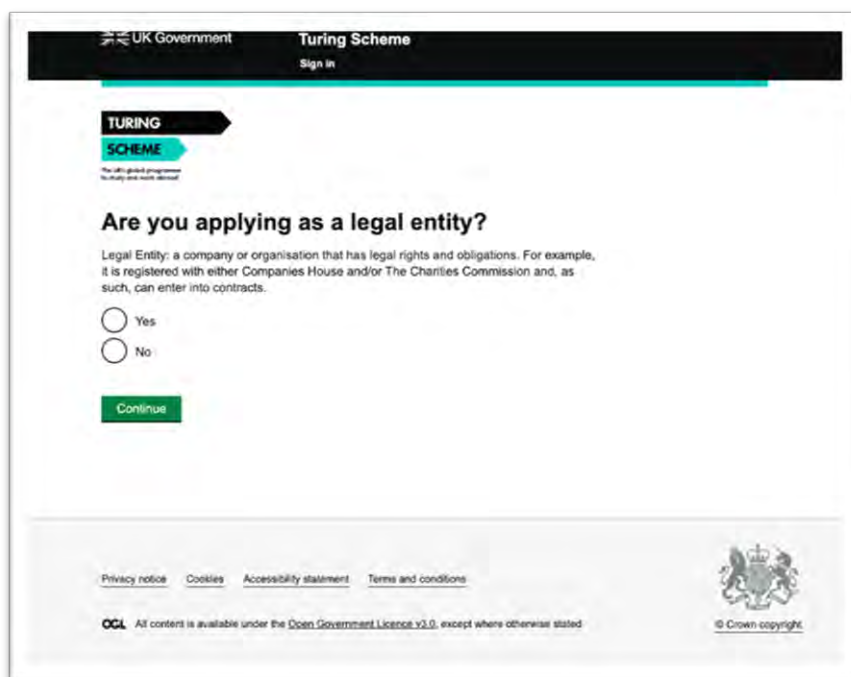
This annex contains detailed guidance on how to register on the system and complete your profile ahead of the application submission window opening on 31 March 2022.

Visit the [Scheme portal](#) to start your registration.

### Pre-registration eligibility

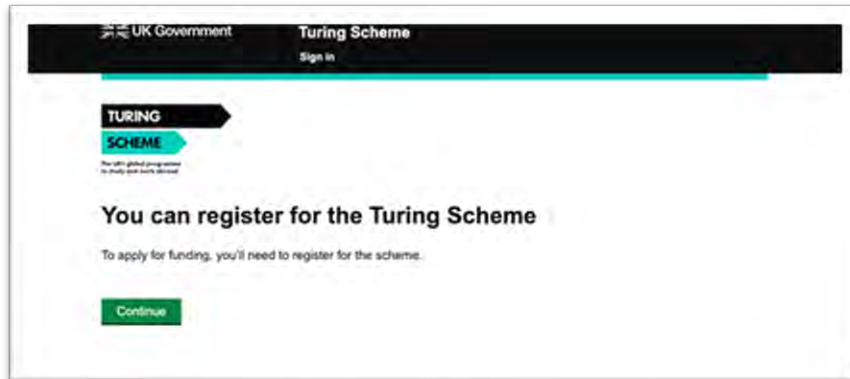
Before you can register on the system, please complete the pre-registration eligibility question.

Answer the question below. You will only be eligible to register if you answer ‘Yes.’ Press ‘Continue’.

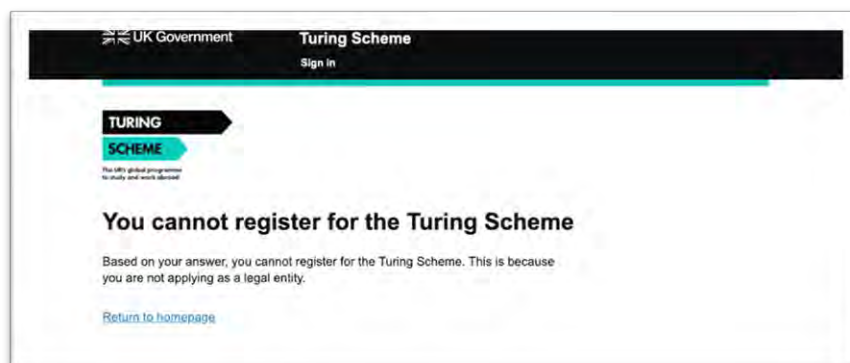


The screenshot shows the Turing Scheme registration portal. At the top, there is a black header with the UK Government logo and the text 'Turing Scheme' and 'Sign in'. Below the header, the 'TURING SCHEME' logo is displayed, with the tagline 'The UK's global programme for study and work abroad'. The main content area features the question 'Are you applying as a legal entity?' in bold. Below the question, there is a definition: 'Legal Entity: a company or organisation that has legal rights and obligations. For example, it is registered with either Companies House and/or The Charities Commission and, as such, can enter into contracts.' There are two radio button options: 'Yes' and 'No'. A green 'Continue' button is positioned below the options. At the bottom of the page, there are links for 'Privacy notice', 'Cookies', 'Accessibility statement', and 'Terms and conditions'. The footer includes the OGL logo and the text 'All content is available under the Open Government Licence v3.0, except where otherwise stated' and the Royal Coat of Arms with '© Crown copyright'.

If you answered **'Yes'** on the previous screen, you would see confirmation that you can register for the Turing Scheme. Click on **'Continue'** to register. You will be taken to the Account registration screen.



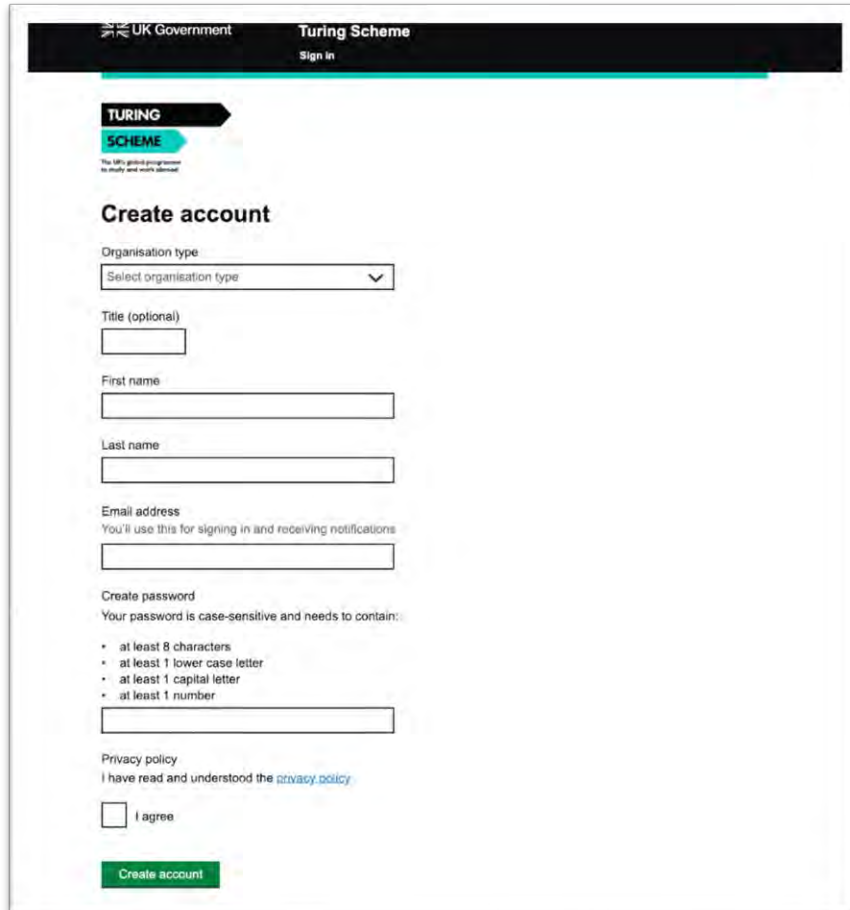
If you answer **'No,'** you will see the following message, as you are not eligible to register for the Turing Scheme.



## Account registration

Please follow the steps below to register on the scheme's portal. Once registered you will be able to apply for the Turing Scheme from 31 March 2022.

Complete all the fields and then select the green 'Create account' button.



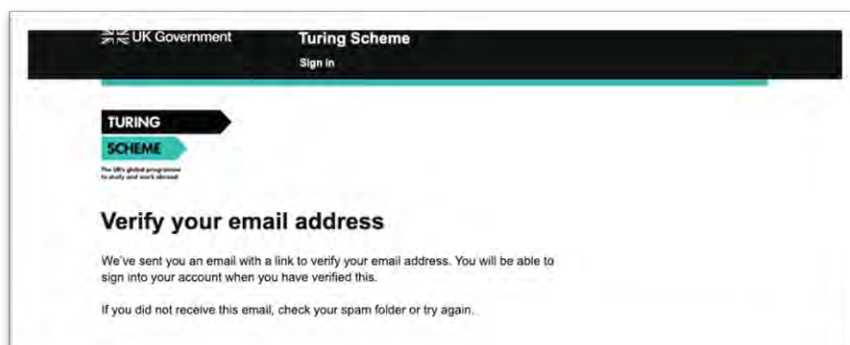
The screenshot shows the 'Create account' page of the Turing Scheme portal. At the top, there is a black header with the UK Government logo and the text 'Turing Scheme Sign in'. Below the header is the Turing Scheme logo and tagline: 'The UK's global programme to study and work abroad'. The main heading is 'Create account'. The form includes the following fields and instructions:

- Organisation type:** A dropdown menu with the text 'Select organisation type' and a downward arrow.
- Title (optional):** A text input field.
- First name:** A text input field.
- Last name:** A text input field.
- Email address:** A text input field with the instruction: 'You'll use this for signing in and receiving notifications'.
- Create password:** A text input field with the instruction: 'Your password is case-sensitive and needs to contain:'. Below this are four bullet points:
  - at least 8 characters
  - at least 1 lower case letter
  - at least 1 capital letter
  - at least 1 number
- Privacy policy:** A checkbox labeled 'I agree' with the text 'I have read and understood the [privacy policy](#)'.

At the bottom of the form is a green button labeled 'Create account'.

**Please note** that once registered, your email address will form your login username and cannot be changed.

You will then be asked to verify your email. Check your inbox and spam /junk folder for the verification email.

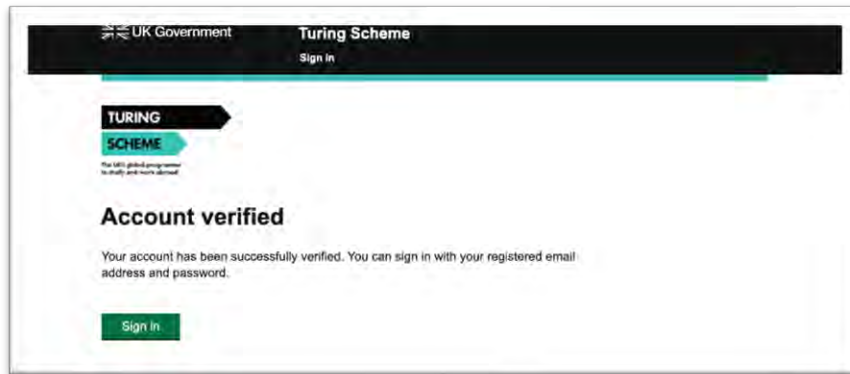


The screenshot shows the 'Verify your email address' page of the Turing Scheme portal. At the top, there is a black header with the UK Government logo and the text 'Turing Scheme Sign in'. Below the header is the Turing Scheme logo and tagline: 'The UK's global programme to study and work abroad'. The main heading is 'Verify your email address'. The page contains the following text:

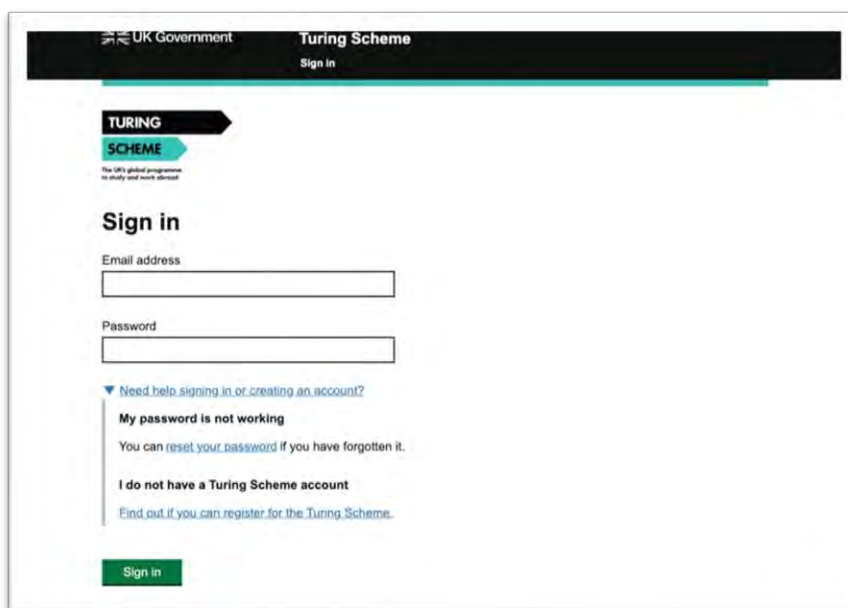
We've sent you an email with a link to verify your email address. You will be able to sign into your account when you have verified this.

If you did not receive this email, check your spam folder or try again.

Once you have verified your email address you will receive the following confirmation. Click on the green **'Sign In'** button.

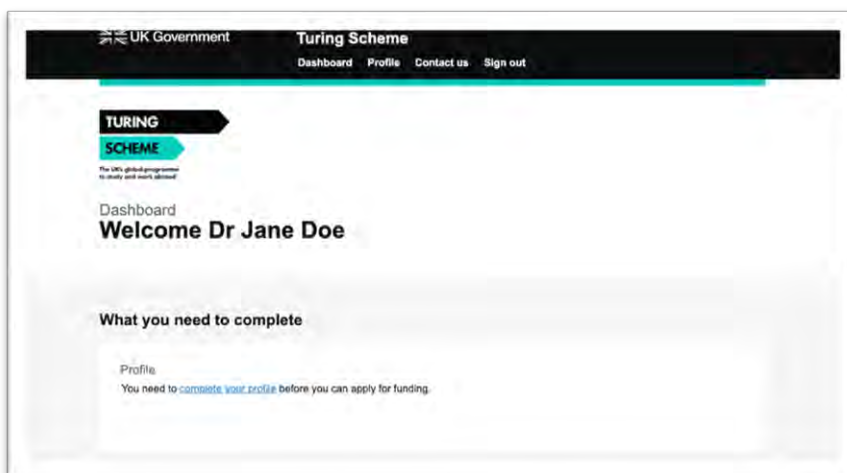


At the Sign in screen, enter your registered email address and password, and select 'Sign in.'



The screenshot shows the 'Sign in' page for the Turing Scheme. At the top, there is a black header with the UK Government logo and the text 'Turing Scheme Sign in'. Below the header, the Turing Scheme logo is displayed, followed by the text 'The UK's global programme to study and work abroad'. The main heading is 'Sign in'. There are two input fields: 'Email address' and 'Password'. Below the input fields, there is a link: 'Need help signing in or creating an account?'. Underneath, there are two sections: 'My password is not working' with the text 'You can reset your password if you have forgotten it.' and 'I do not have a Turing Scheme account' with the text 'Find out if you can register for the Turing Scheme.' At the bottom, there is a green 'Sign in' button.

If you have forgotten your password, you can reset your password here. If you do not have a Turing Scheme account, more information is available via the link shown in the image. **Once you are logged in, you will see your dashboard. You will need to complete your profile to apply for funding.** Click on the 'complete your profile' link.



The screenshot shows the 'Dashboard' page for the Turing Scheme. At the top, there is a black header with the UK Government logo and the text 'Turing Scheme'. Below the header, there are navigation links: 'Dashboard', 'Profile', 'Contact us', and 'Sign out'. The Turing Scheme logo is displayed, followed by the text 'The UK's global programme to study and work abroad'. The main heading is 'Dashboard' and the text 'Welcome Dr Jane Doe'. Below this, there is a section titled 'What you need to complete'. Underneath, there is a link: 'Profile' with the text 'You need to complete your profile before you can apply for funding.'

Find out more about completing your profile in the next section.

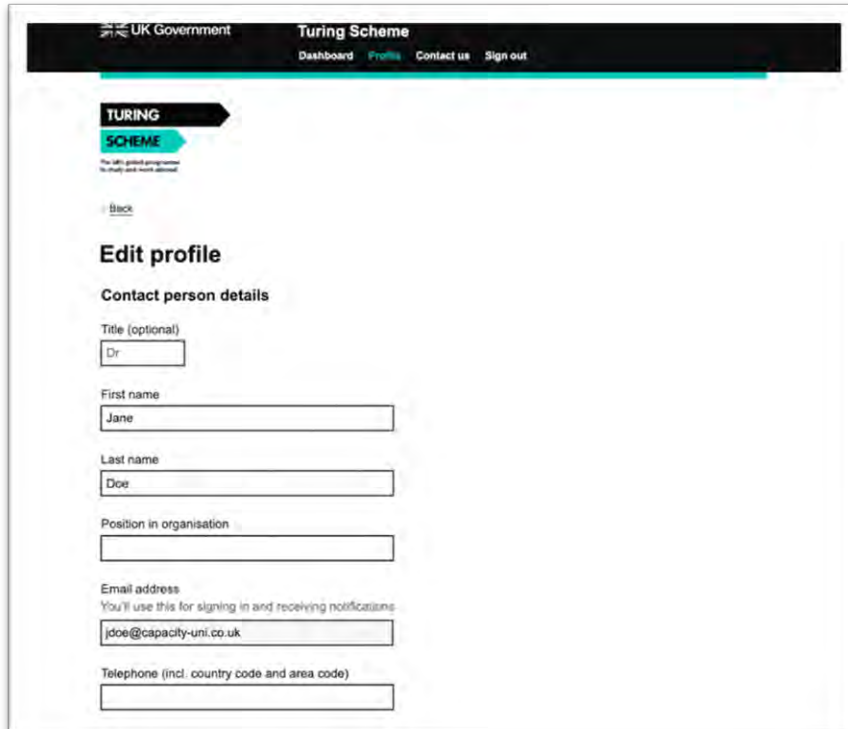
## Complete your profile

You can edit your profile details by clicking on the Edit button at the bottom of the page.

### Contact person details

These details will be used by us as the first point of contact for your application.

Update the **'Position in organisation'** and **'Telephone number'** fields.



The screenshot shows the 'Edit profile' page for the Turing Scheme. The page header includes the UK Government logo and the Turing Scheme name, with navigation links for Dashboard, Profile, Contact us, and Sign out. The main content area features the Turing Scheme logo and a 'Back' link. The 'Edit profile' section is titled 'Contact person details' and contains several input fields: 'Title (optional)' with 'Dr' entered, 'First name' with 'Jane' entered, 'Last name' with 'Doe' entered, 'Position in organisation' (empty), 'Email address' with 'jdoe@capacity-uni.co.uk' entered, and 'Telephone (incl. country code and area code)' (empty).

## Organisation details

Guidance on registration numbers

- Unique Schools Reference Number - the unique identifier allocated to providers by the [UK Register of Learning Providers \(UKRLP\)](#)
- SEED number (Scotland)
- Institutional Reference Number (Northern Ireland)
- Companies House registration number
- Charities Commission registration number

Enter your **organisation type, name, registration number and address** in the relevant fields.

**Organisation details**

Organisation type  
Higher education institutions (HEIs) ▼

Organisation name

Registration number

Country or territory  
Select country or territory ▼

Region  
Select region ▼

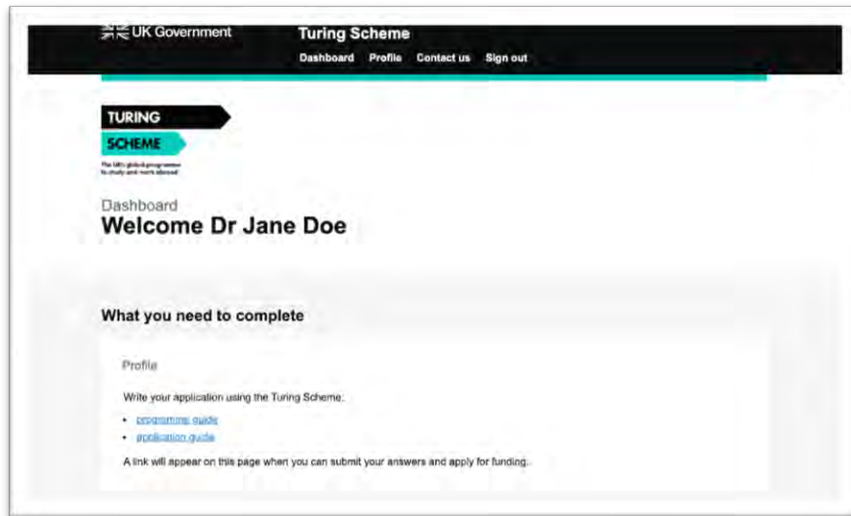
Registered office address line 1

Registered office address line 2 (optional)

Town or city

Postcode

When you have completed the fields select **'Save changes'**. You will automatically be taken to the dashboard. If your profile is complete, you will see the following in the 'What you need to complete' section:



From your dashboard, you can download the Programme Guide and Application Guide to prepare your application for submission.

When the application window is live on 31 March, a link will be displayed for you to start your application.



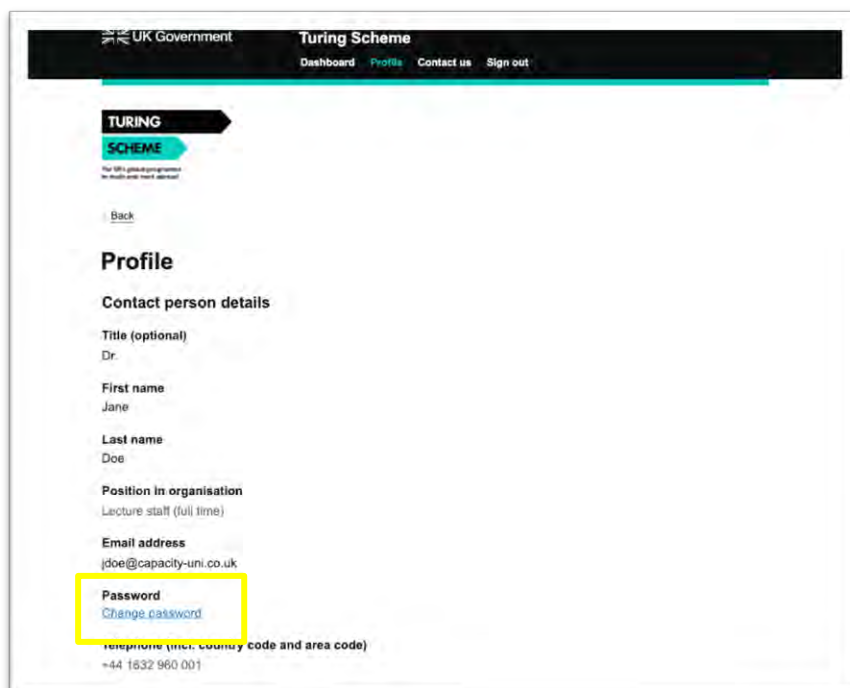
## Change your password

To change your password, you need to be logged in the [Scheme's portal](#).

After you have logged in to the portal click on **'Profile'** then change your password as per the image below.



When your profile displays, click on **'Change Password'** under the Password section.



To change your password, enter your current password, then your new password. Click **'Save'** to confirm the change.

UK Government Turing Scheme

Dashboard Profile Contact us Sign out

**TURING SCHEME**  
The UK's global programme to study and work abroad

[Back](#)

## Change password

Your new password is case-sensitive and needs to contain:

- at least 8 characters
- at least 1 lower case letter
- at least 1 capital letter
- at least 1 number

Current password

New password

[Save new password](#)

## Forgotten your password

You can change your password from the from the Sign in screen.

Select the **'reset your password'** link.

UK Government Turing Scheme

Sign in

**TURING SCHEME**  
The UK's global programme to study and work abroad

## Sign in

Email address

Password

[Need help signing in or creating an account?](#)

**My password is not working**  
You can [reset your password](#) if you have forgotten it.

**I do not have a Turing Scheme account**  
[Find out if you can register for the Turing Scheme.](#)

[Sign in](#)

Input your email address and click **'Send'**.

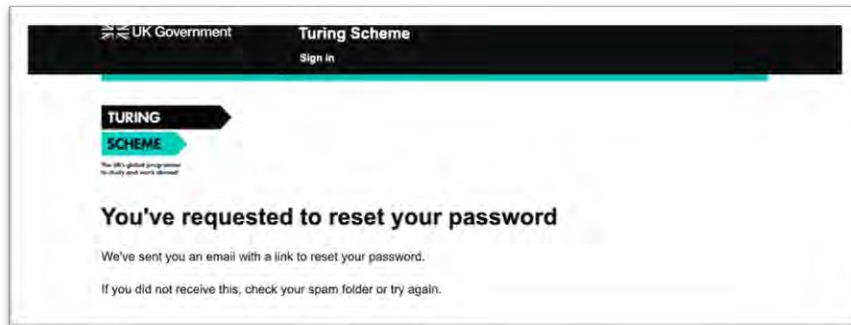
UK Government Turing Scheme

Sign in

**TURING SCHEME**  
The UK's global programme to study and work abroad

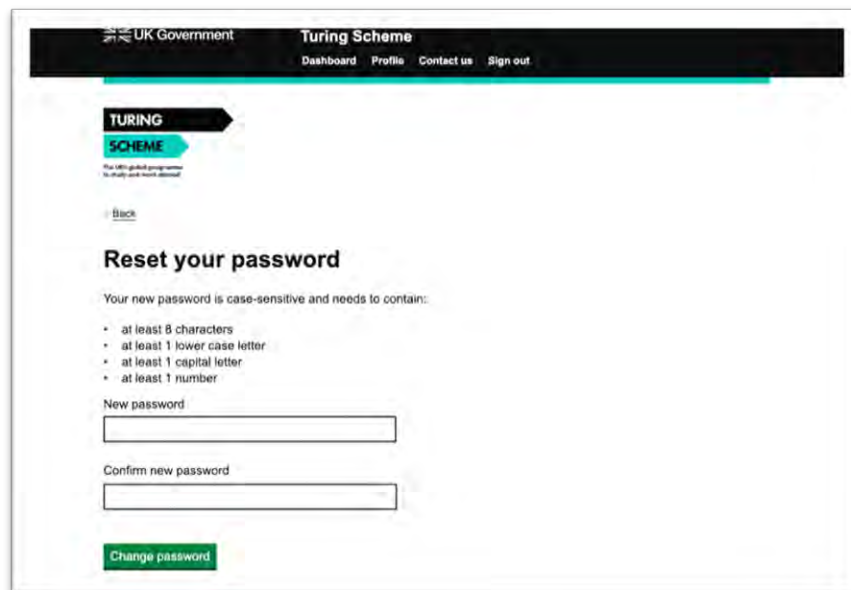
## Reset your password

The message below will be displayed on screen.



Check your inbox and spam / junk folder for the verification email.

When you receive your email, click on the link. You can then create a new password. Click '**Change Password**' to save.



## Annex B – Qualitatively assessed questions.

This Annex contains further information on the eleven qualitative questions. All questions have a 500-word limit.

### Positive impact and value for money

Projects should offer unique, career-building opportunities. They should give the hard and soft skills sought by employers and bridge the gap between education and work.

There are five questions in this section. Each question is independently weighted, and this section has an overall weighting of 30/100.

Question: What are the aims and objectives of your project and how do they link to your organisation's priorities?

Your answer to this question will be scored out of 10.

You should describe how the planned mobilities are clearly relevant to the targeted learners and how they will help deliver the project's aims and objectives. Your answer should also refer to:

- your organisation's needs and strategic development goals
- your organisation's plans for international engagement
- how the activities will benefit target groups of learners
- how the project objectives will be verified and measured to determine success.

Question: What kind of learning outcomes do you expect your learners to gain?

Your answer to this question will be scored out of 5.

You should describe:

- how the project will address your learners needs
- how their needs are placed at the centre of the project and consideration is given to the expected learner outcomes, for example, improved educational attainment and soft skills
- how the learning outcomes of the participants will be assessed and recognised.
- any recognised qualifications the placement will contribute to
- how longer-term activities will result in better outcomes or value for money than a shorter-term placement.

Question: How will your project further impact your learners?

Your answer to this question will be scored out of 5.

You should describe:

- how your project will impact participants. For example, improved knowledge, newly acquired or developed skills, exposure to innovation, improved social mobility and

- changes in attitude or behaviour
- how learning outcomes will be measured and verified.
- how you will evaluate the outcomes and use this information to improve future activities.

Question: Describe how you will review placements for continuous improvement.

Your answer to this question will be scored out of 5.

You should describe:

- the process your organisation will follow to review whether an activity has met its aims.
- your methods for evaluating the outcomes of the project and how you will ensure lasting impact
- the evaluation activities you will use to check if the project has achieved its objectives. To do this you can use systems such as SMART objectives, where your project objectives are specific, measurable, achievable, realistic, and timebound.

Evaluation should be an ongoing process and should be incorporated into the management processes to help establish baselines and highlight areas for quality management. For example, evaluation may take place after the first international activities to see if any improvements can be made for the next activities.

Question: How does your project deliver value for money and align with the wider government priorities?

Your answer to this question will be scored out of 5.

You should describe:

- the economic benefits your project will provide to your learners, your organisation, and your wider community, in the short, medium, and long-term
- how the funding will offer better opportunities, and why your activities would not be possible without this funding.

## Levelling Up

This section is about how your project supports social mobility and widens access across the UK. Projects should help and promote equal access and opportunities to all learners regardless of their background or circumstances. Widening access to disadvantaged groups is a focus of the Turing Scheme. For the definition, please refer to the Programme Guide.

There are two questions in this section. Each question is independently weighted, and this section has an overall weighting of 30/100.

Question: How will you ensure your project's selection process is fair and offers equal access to overseas placements?

Your answer to this question will be scored out of 15.

You should describe:

- how you will promote opportunities to disadvantaged learners, learners from under-represented groups and learners with additional educational needs. This could include information about any promotional campaigns, including specific forms of communication, target areas and timescales
- if you have identified any target groups, explain why this group is relevant to the aims and objectives of the project. If your project is working with learners from disadvantaged backgrounds, you should explain how your selection process will include provisions for these learners to mitigate the obstacles they face
- your methods and timelines for recruitment
- how individual learners will be selected and how you will remove any obstacles, including organisational challenges. For example, you may want to ask potential participants to write a motivation letter expressing their interest and showing commitment to the programme. If the participants have already been selected, you will need to describe the selection criteria used.

You may use publicly available data to contextualize your organisation's operating environment or your student population.

Question: How will you support your learners who are disadvantaged, from under-represented groups or those with additional educational needs?

Your answer to this question will be scored out of 15.

You should describe:

- how you will ensure that your learners needs are met and what support you will put in place before, during and after the placement. For example, arranging suitable accommodation or specialist equipment

## International engagement

This section will cover the international scope of your project. You should demonstrate the quality or potential of your partnership, and its commitment to strengthening UK-international relations.

There are four questions in this section, but only two will be qualitatively assessed. This section has an overall weighting of 20/100.

Question: How will your project improve existing partnerships or encourage new relationships across the world?

Your answer to this question will be scored out of 10.

You should describe:

- your organisation's international strategy and how your project will help you to achieve specific elements within it
- how your project will help to forge new links globally, providing details of existing or potential partner organisations, and what benefit they bring to your organisation and your learners, and your wider sector.

You should provide clear reasoning on why you have chosen these specific partnerships and locations. Explain how your planned activities will address both the learners' and organisation's needs and achieve your project objectives.

Question: What are your partners' key responsibilities when delivering your project, including the individual activities they will work on?

Your answer to this question will be scored out of 10.

You should describe how your organisation will engage with the participating organisations to ensure project outcomes are met.

### Guidance specific to the HE sector

Please provide information on the agreements you have with partners and what roles and responsibilities they will have. If to be decided, please provide details on how this will be agreed. Also explain how the partnerships will be monitored during the project, how you will communicate with your partners, and how you will evaluate the success of the partnerships.

You should include details of how and when you plan to communicate with your partner organisations and how the performance of the project will be assessed.

You will need to include information about what each of the partners will bring to the project in terms of their expertise, skills, and experience of working with the identified target group.

### Guidance specific to FE/Vet and Schools sector

Please explain the role of each partner in the project and how duties have been assigned amongst the partner organisations. A focus on how the responsibilities have been distributed is important and there should be a balance based on organisational capacity and expertise, which should focus on quality project delivery.

You should include details of how and when you plan to communicate with your partner organisations and how the performance of the project will be assessed.

You will need to include information regarding what each of the partners will bring to the project in terms of their expertise, skills, and experience of working with the identified target group.

**Please note:** The following two questions will not be assessed.

Question: Are any of your activities with a reciprocal international mobility partner?

This is a yes / no answer.

Reciprocal partnerships can include simple activities such as overseas individuals travelling to the UK as part of the partnership. Reciprocal activities do not need to be of similar scale, and it is recognised that you may not have final details at this stage.

Please select 'Yes' if you will have or expect to have a reciprocal partnership. Selecting 'Yes' will lead to a follow up question.

Question: How many reciprocal learners do you expect to receive?

Enter the confirmed or estimated number of reciprocal learners.



## Design of project plan

This section will cover the design of your project and the implementation and monitoring of your mobility groups. You should provide a justification for any decisions made as part of your project plan.

There are two questions in this section, each question is equally weighted. This section has an overall weighting of 20/100.

Question: How will you manage the mobilities?

Your answer to this question will be scored out of 10.

You should describe:

- how learners will be identified and prepared for the mobility
- what support measures are in place to support all learners, including learners with fewer opportunities or additional educational needs
- how the success of the mobilities will be evaluated
- how you will gather feedback from learners to use for future improvement.

Question: How will you monitor performance against your plan during the project lifecycle?

Your answer to this question will be scored out of 10.

You should describe:

- your methods for measuring and recording your progress measures. This could include how you will measure progress, what monitoring activities will take place and how often.
- how you will deal with any issues you identify.

## Annex C – Mobility group data requirements

This Annex contains details of the data requirements needed for each mobility group.

### Data requirements applicable to all sectors

Mobility group name
Mobility group start Month & Year
Summary of mobility group aims and objectives and an overview of what the learners will do
Type of mobility
Total number of learners in mobility group
Total number of Disadvantaged learner participants (subgroup of total learners)
Total number of learner participants with SEND (subgroup of total learners)
Duration of mobility group
Mobility group destination country
If mobility group is eligible for travel costs, round trip distance range
If applicable, estimated additional costs to support learner participants with special educational needs and disabilities (SEND) (in £)
Reason for SEND costs
If applicable, estimated exceptional costs to support disadvantaged learner participants (in £)
Reason for exceptional costs
If applicable, estimated exceptionally expensive travel costs to support disadvantaged learner participants (in £)
Reason for exceptionally expensive travel

### Additional data requirements applicable to Further Education and Vocational Education and Training sector only.

If applicable, number of learners who require linguistic support
If applicable, number of accompanying staff
Reason for accompanying staff

**Additional data requirements applicable to School sector only**

If applicable, number of accompanying staff
Reason for accompanying staff